

Whitley Parish Council

1. The meeting was opened at 7.40 p.m. by the Chairman, Cllr. Humphrey.

Open Public Forum (OPF). 23rd May 2017

2. Notes from the OPF:

- Mr JW asked about grass cutting and the area around the notice board junction of Doncaster Road and Silver Street was this responsibility of the council.
- JW asked if the council were still considering the adult outdoor gym
- JW stated that at the last meeting it was suggested that the council may go against the advice of the Planning Officer and put up flag poles in Daffodil Field he urged the council not to do so.
- JW asked if the Clerk would be reporting financial figures in the agenda as previously.
- JW asked if it would be possible to have the repaired planter jet washed
- JW stated that as the council had funds in the region of £13K he felt that the council should increase its donation to the church in line with the increase to other organisations.
- JW asked about the council engaging with the community by using Facebook
- JW stated that he was concerned that he had seen that the previous RFO had been involved with the financial returns. If he had a question on finances who should he contact.
- JW thank Cllr. Blackburn for not taking his councillors allowance.
- JW then produced a poster for the Community Cafe, held every Wednesday at 10am and it now had free transport available. Asked if posters could be placed on the parish council notice boards and the website.

3. At 7.55 pm with no further comments from the public the Chairman closed the OPF.

Minutes of the Whitley Parish Council Meeting held on 23rd May 2017 at Whitley & Eggborough Primary School.

Ref 05/2017

(Minute numbers should be preceded by the above reference prefix)

At the opening of the meeting Cllr. Blackburn request that the council hold a minutes silence in memory of those killed and injured and their families who are affected by the bomb in Manchester on 22nd May. A minutes silence was held.

3. **Present:** Cllrs. S Humphrey K Walton, J Watson, F Blackburn, A. Coney, P Broadhurst

4. **Apologies:** Cllr. S. Cole.

4.1 Apology accepted.

5. **Declaration of Interests:**

5.1 None declared.

6.0 The Election of Chairman:

6.1 Cllr. Walton proposed Cllr. Humphrey as Chairman, Cllr. Blackburn seconded this. Vote was unanimous, Cllr. Humphrey elected as Chairman for 2017-2018.

7.0 The Election of Vice Chairman:

7.1 Cllr. Humphrey proposed Cllr. Walton as Vice Chairman, Cllr. Watson seconded this. Vote was unanimous. Cllr. Walton elected as Vice Chairman for 2017-2018.

8. 0 Minutes of the last meeting

8.1 The minutes of the meeting on 25th April 2017 were taken as read and agreed as being a true record and were then signed by the Chairman.

9.0 Ongoing Matters for information and action as required.

9.1 Defribulator for the village: The Clerk informed councillors that he had been in touch with FloGas as the donation had not reached the councils bank account. Cllr. Blackburn had provided a press cutting which indicated that a particular Defribulator was suspect. It was established that it was not the one the council intended to buy. **Resolved:** Once the donation money was in the bank the Clerk would order the Defribulator and cabinet.

9.2 Flag Pole(s) for the village: The Clerk reported that Cllr. White had contacted Mr Rowley and his reply email had been circulated to councillors and this had not clarified the situation any further. Cllr. Broadhurst said his interpretation was that it was more about the flags flown rather than the flag pole(s). A discussion took place and at the end it was agreed that Cllr. Watson would contact the UK Flag Institute an independent organisation. It was acknowledge

that they would require a donation for any advice given. **Resolved:** That Cllr. Watson to contact the UK Flag Institute for advice.

9.3 BT Phone Box: The Clerk reported that he had received confirmation from BT that the phone box would remain in the village.

9.4 Dog Fouling: The Clerk reported that he had established that Selby District Council would empty the bins free of charge. The cost to purchase the same bin as before would be £173.70 (ex VAT- £208.44) x 2 = £347.40 (£416.88 incl VAT). **Resolved:** The Clerk would purchase two dog bins and inform SDC when they are fitted.

10.0 Correspondence received. (Items for comment / information)

10.1 Aon Insurance. **Resolved:** That the council will renew its policy with Aon Insurance for 2017-2018 at a cost of £770.99p.

10.2 Various magazines were circulated to Councillors for reading.

10.3 The Clerk informed councillor that he had received a phone call from a resident in Lee View about dog poo in the bin inside the play area. The resident was concerned that the bins were close to the play equipment and this could be a health hazard. Following a discussion it was agreed that the Clerk would look at the options to resolve the situation.

10.4 The council had received a request from a local farmer to cut down the tree line at the rear of Lee View/ Blackthorn Close as it was affecting his land. If the trees were brought down to a height where he could cut them he would maintain them at this height. Following a discussion it was agreed that the Clerk would obtain a quote for this to be done.

10.5 The Clerk had received an email invitation from Knottingley Power Ltd. to attend a briefing on the progress of a gas fired power station at Knottingley. Cllr. Walton agreed to attend.

11.0 Finance & Administration

11.1 RFO Report: The Clerk/RFO presented the final accounts and explanations to the council, based on a previously circulated report. **Resolved:** Final accounts accepted.

11.2 Internal Audit 2016-17: The Clerk/RFO reported that there were no adverse comments from the audit and that it had been signed off by Mrs P Harrison on 3rd May 2017.

11.3 Annual Return 2016-2017.

11.3.1 Section 1- Annual Governance Statement: The Chairman went through statements 1 to 9 and these were agreed and signed off that the council had met the requirements of each statement. **Resolved:** Section 1, Council agreed it has met its requirements of the Governance Statement which the Chairman and the Clerk signed as approved.

11.3.2 Section 2 – Accounting Statement. The RFO presented the figures in Section 2 and the council approved the statements which were signed off by the Chairman.
Resolved: Section 2 Council agreed that the accounting statements were approved.

11.4 Accounts Payable: The following Cheques were signed by two councillors:

Cheque No.	Payable to:	Amount: £
22306	Danvm Drainage Commissioners	15.20
22307	Mr Garry Hodgson – Planter repair	300.00
22308	Mrs P Harrison - Internal Annual Report	70.30
22309	HAGS-SMP Ltd. – Lee View Play area – repair to combi gate	114.00
22310	Mr Keith Leppingwell – Accountancy Service – Annual return	370.00
22311	Aon UK Ltd.- Local Council Insurance	770.99

11.5 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £
22300	Cllr A Coney 2016-17 Councillors Allowance	54.61
22301	Cllr P Broadhurst 2016-17 Councillors Allowance	54.61
22302	Cllr K Walton 2016-17 Councillors Allowance	54.61
22303	Cllr J Watson 2016-17 Councillors Allowance	54.61
22304	Cllr S Cole 2016-17 Councillors Allowance	54.61
22305	Cllr S Humphrey 2016-17 Chairman's &Councillors Allowance	354.61

12.0 Recreational Open Spaces in Whitley

12.1 State of ROS Play Areas: Cllr. Broadhurst has up-dated the ROS reports and had inspected these with the following findings;

- ❖ Blackthorn Play area loose bolt in fence Cllr. Broadhurst to repair.
- ❖ Lee View to Blackthorn Tree line the Oak tree had a rope swing hanging from it. This is to be removed.
- ❖ Daffodil Field, Broken palling in fence. Cllr Walton to arrange its replacement.
- ❖ Daffodil Field, Logs are decaying Cllr Broadhurst believes the risk that this poses is low and that if the decay is brushed/cut off at each months inspection then this should be sufficient.
- ❖ Cllr. Broadhurst will scan and send the Clerk copies of these ROS reports.

13.0 Friends of Whitley:

13.1 Cllr: Coney informed the council that they had started to clear the triangle but had come across nesting bird so had stopped and would now leave any further clearing until the end of the nesting season. Cllr. Coney also reported that JW had identified a bench for the triangle from a company called Kendel but again this will be delayed until the area has been cleared. A discussion then took place of further tasks the group could undertake, the most likely would be a litter pick. **Resolved:** Friends of Whitley to consider tasks it could undertake.

14.0 Park and Verge Maintenance -2017 Season.

14.1 Cllr. Watson outlined that Bedford mowing had cut the verges and had done a reasonable job which he expected would improve. There were a couple of areas such as

Gravelhill Lane that had not been cut but he would follow up on this. Also along Whitefield Lane, Poskitt's normally do this. The farmer who now owns the field between the bus stop and Mill View had previously cut the bund back but as yet had not done so. He proposed that the council authorise a one off payment to do this and then try to get the farmer to maintain it. Cllr. Broadhurst seconded this; vote was unanimous to go ahead with this. **Resolved:** Cllr. Watson to get a quote to strim back the bund.

15.0 Community Speed Watch:

15.1 North Yorkshire Police has invited Whitley Parish Council to consider joining Community Speed Watch (CSW). Following a discussion it was agreed that the Council would support this and would advertise this on the website and in the Chairman's news letter. **Resolved:** To advertise this on the website and in the news letter.

16.0 YLCA Branches – Council Representatives:

16.1 Cllr. Humphrey and Cllr. Walton volunteered to represent Whitley Parish Council at the YLCA Branch meetings. **Resolved:** Cllr. Humphrey and Cllr. Walton to represent Whitley Parish Council at the YLCA Branch meetings.

17.0 2016/18 Clerk National salary award:

17.1 In May 2016 the National Joint Council for Local Government Services (NJC) reached agreement on new pay scales for 2016-2017 and 2017-2018 the later to be implemented from 1st April 2017. The current scale and salary for the Clerk is Scale LC1 – Spinal Column Point (SCP) 18. A move in line with this agreement would move the Clerks pay from £9.207p per hour (pre-2016 scale) to £9.392p per hour. Cllr. Humphrey proposed the Clerks pay was raised in line with these proposals, this was seconded by Cllr. Watson the vote was unanimous to go ahead with this. **Resolved:** To increase Clerks pay in line with the proposal to £9.207p per hour.

18.0 A.O.B.

18.1 Cllr. Walton informed the council that she had tried to get to have a meeting with the PCC Julia Mulligan but her surgeries where full. The PCC office will inform her of the next surgeries.

18.2 Cllr Blackburn raised the issue of tractors and trailers driving through the village at 5.30 - 6.00am and also enquired about when the double yellow lines would be painted along Whitefield Lane.

18.3 Cllr. Watson had identified the two addresses along the tree line Lee View/ Blackthorn Close where their fences were propped up with post on council land. He would contact them.

19.0 Confirm time and date of next meeting

19.1 Parish Council Meeting: Tuesday 20th June 2017 at 7.30pm, Whitley & Eggborough School.

20.0 Closure of meeting

20.1 The Chairman closed the meeting at 9.51 pm.

Signed as a true record:

Chairman:

Date: