

# **Whitley Parish Council**

1. The meeting was opened at 7.30 p.m. by the Chairman, Cllr. Humphrey.

## **Open Public Forum (OPF).**

### **2. Notes from the OPF:**

- Mrs JF raised the issue of increased dog fouling along the length of Gravelhill Lane, including some people letting their dogs foul in her garden. Since it is an offence would the Parish Council consider paying for and using CCTV to deter and catch dog owners who do not pick up after their dogs?
- Mrs JF also commented on the increase in the amount of rubbish that was gathering along Gravelhill Lane, around the mushroom farm and the dirt lay-by opposite the factory near to Whitley common.

➤

At 7.48 pm with no further comments from the public the Chairman closed the OPF

**Minutes of the Whitley Parish Council Meeting held on  
7th February 2017 at Whitley & Eggborough Primary  
School.  
Ref 02/2017**

(Minute numbers should be preceded by the above reference prefix)

3. **Present:** Cllr. S Humphrey, J Watson, S. Cole, F Blackburn, P Broadhurst, A. Coney.

4. **Apologies:** Cllr. K Walton

Apology accepted.

5. **Declaration of Interests:**

5.1 None declared.

6. **Minutes of the last meeting**

6.1 The minutes of the meeting on 10<sup>th</sup> January 2017 were taken as read and agreed as being a true record and were then signed by the Vice Chairman.

**7.0 Ongoing Matters for information and action as required.**

The Clerk informed the meeting that:

7.1 Static Caravan, Doncaster Road. The Clerk had contacted SDC but they had not got back to him so he was waiting for a further up-date. **Resolved:** Clerk to follow up on obtaining a quote.

7.2 Village Signs, Clerk had contacted the firm in Castleford who had said they would provide a quote but they had not got back to him. **Resolved:** Clerk to follow up on obtaining a quote.

7.3 Cllr Cole had not contacted Hambleton Parish Council, asked for the matter to be carried forward to March meeting. **Resolved:** Cllr.Cole to follow up for next meeting.

**8.0 Correspondence received.** (Items for comment / information)

8.1 The Co-op Bank had written to the council informing them that the interest rate on the deposit account would be reduced at the end of its current term. The bank was offering two options after discussion it was proposed by; Cllr. Humphrey. Seconded by; Cllr. Cole, to select the Business Select 14 Day Notice Account- majority vote in agreement. **Resolved:** To move to Business Select 14 Day Notice Account

8.2 The Clerk had received an email from Rebecca Raine, Planning Consultant, SDC, in relation to Cathcart Close. She confirmed that the grassed area in the centre of Cathcart

Close had been designated under the Local Amenity Space Policy of the 2005 Selby Local Plan as a Local Amenity Space (ENV29). Her comments in the email were:

*“For the avoidance of doubt, the policy stipulates the following: ENV29 Proposals for the development of local amenity space, as defined on the proposals map, will not be permitted”.*

Following a discussion it was agreed that the Parish Council would write to all the residents of Cathcart Close informing them of this and asking if they still wanted to go ahead with the play area on the grass. **Resolved:** The Parish Council to write to all the Cathcart Close residents.

8.3 The clerk had received email quote in response to emails he had sent to authorised contractors to build the planter as granted under the Street Furniture Licence as granted by NYCC Area Manager Highways. The quote to rebuild the damaged planter was £1,835.00 plus VAT and to build the new one was £2,595.00 plus VAT. A discussion then took place from which it was agreed that; the clerk would contact area 7 to see if the requirement of approved contractors could be removed for the new planter. That Cllr. Humphrey would locate local builders to repair the damaged planter. **Resolved:** The clerk would contact area 7 to see if the requirement of approved contractors could be removed for the new planter. That Cllr. Humphrey would locate local builders to repair the damaged planter.

8.4 The Clerk had received thank you letters for the council’s donations from; Selby District Vision, Selby Dial and the Chairman of Selby District council.

## 9.0 Finance & Administration

9.1 RFO Report: As of: 01/02/2017

### Deposit Accounts:

Santander PLC	£24,138.62
Co-operative Bank	£50,560.96

<b>Total Deposit Accounts:</b>	<b>£74,699.58</b>
--------------------------------	-------------------

### Current Accounts:

Santander PLC	£ 6,727.98
Co-operative Bank	£ 3,112.85

<b>Total Current Account</b>	<b>£ 9,840.83</b>
------------------------------	-------------------

<b>Total Cash balances; deposit accounts and current accounts</b>	<b>£84,540.41</b>
---	-------------------

<b>Total Funds Ring-fenced for Play area Maintenance – Section 106</b> (includes current account ring fenced funds)	£66,552.07
--	------------

A19/WHS Ring-fenced Funds –	£ 3,499.65
-----------------------------	------------

<b>Total Ring-fenced Funds</b>	<b><u>£70,051.72</u></b>
--------------------------------	--------------------------

9.2 Accounts Payable: YLCA £191.00p – 2 x Courses Cllr. S Cole.

## 10.0 Recreational Open Spaces in Whitley

10.1 Lee View Tree belt; the clerk informed the council that he had contacted three tree contractors to obtain quotes for managing the tree and bush line between Lee View and Blackthorn Close. He had meetings with two of them on site and the third had not responded to him. Of the two that had visited the site on one had submitted a quote which was for £1,500.00 (previously circulated) from Huw Forestry. Both contractors had informed the Clerk that in their opinion that the large Oak roots which is in this line would not cause any damage to the nearby houses on the estate. Following a discussion it was agreed that Huw Forestry would be contracted to complete the work which should be completed the end of March. **Resolved:** Huw Forestry would be contracted to complete the work..

10.2 Whitley Common Maintenance: In the absence of Cllr. Walton this matter to be carried forward to next meeting.

10.3 A joint venture between the Allotment Association and the Parish Council. Following a discussion on this it was agreed a sub-committee would be set up to take this forward. Sub – committee would be Cllr. Coney, Cllr. Cole and Mrs Watson from the Allotment Association. **Resolved:** A sub-committee would be set up to take this forward.

10.4 Dog Fouling Daffodil Park. A discussion took place on this subject and in the light of comments from Mrs. JF in the OPF. Three actions came out of the discussion; CCTV protocol/legalities would be investigated by the Clerk. Additional signs to be sourced/developed by Cllr. Humphrey. Spray painting of footpaths with warning would be completed utilising volunteers from the community. The matter would be carried forward to the next meeting. **Resolved:** That; CCTV protocol/legalities would be investigated by the Clerk. Additional signs to be sourced/developed by Cllr. Humphrey. Spray painting of footpaths with warning would be completed utilising volunteers from the community.

## 11.0 Defibrillator for the village

11.1 The Clerk outlined the options available in relation to the cabinets for the equipment and it was agreed that the metal cabinet; Defib Safe1 would be purchased with the equipment at a cost of £1545.60 including VAT. **Resolved:** That the metal cabinet; Defib Safe1 would be purchased with the equipment at a total cost of £1545.60 including VAT.

## 12.0 Park and Verge Maintenance -2017 Season.

12.1 Cllr. Watson outlined that current contractor was retiring and that there was a need to replace him. Cllr. Watson had contacted other parishes and obtained details

of contractors. He proposed that these would be contacted to obtain quotes bases on the current requirements which of 6 cuts a year on verges, 12 to 14 cuts on parks and play areas and work on the Nature reserve and other areas. This would require a meeting and walk through with the contractors. **Resolved:** It was agreed that Cllr. Watson with Cllr. Humphrey supported by the Clerk would meet the contractors and then report back to the council at the next meeting.

### **13.0 Flag Pole(s) for the village.**

13.1 Cllr. Watson proposed that two flag poles be purchased to be placed in Daffodil Field Park which could fly the Union Jack and a Whitley flag. Following a discussion over one or two flag poles it was agreed to buy two together with a Union Jack flag. Enquiries would be made about having a Whitley flag made. Cllr. Coney knew someone who could embroider. **Resolved:** To buy two together with a Union Jack flag. Enquiries would be made about having a Whitley flag made.

### **14.0 Battle's Over – A National Tribute 11<sup>th</sup> November 2018.**

14.1 The Clerk outline the details of this event and following a discussion it was agreed that the Parish council would register it interest in this even with the national co-ordinator and an event would take place on the date in Daffodil field. Details of what would be finalised closer to the date. **Resolved:** Cllr. Watson to register the national co-ordinator.

### **15.0 Don't be a Waster- SDC Campaign in relation to litter.**

15.1 Details of this campaign were outlined by the clerk and it was agreed that this would be part of the actions undertaken by the sub-committee set up under 10.3 above. **Resolved:** Actions undertaken by the sub-committee set up under 10.3 above

### **16.0 Parish Council meeting dates 2017 -2018.**

16.1 The Clerk had provided some provisional dates for the 2017/18 meetings follow a discussion the dates for that year were set. **Resolved:** Meeting dates set Clerk to publish.

### **17.0 A.O.B.**

17.1 Cllr. Watson commented that the projector used at this meeting had been helpful and should the council consider purchasing one for future meetings. Clerk to obtain price of a projector and the matter is to be on the next agenda.

### **18.0 Confirm time and date of next meeting**

18.1 Next meeting 21<sup>st</sup> March 2017 at 7.30pm, Whitley & Eggborough School

**19.0 Closure of meeting**

19.1 The Vice Chairman closed the meeting at 9.32 pm.

Signed as a true record:

Chairman:

Date: