

# Whitley Parish Council

The meeting was opened at 7.31 p.m. by the Chairman, Cllr. Humphrey.

## Open Public Forum (OPF).

### Notes from the OPF:

- Cllr White informed the meeting that Selby District Council had a new Chief Executive Janet Waggott.
- Resident MW stated that the safety netting on the bottom of the Motorway footpath flyover railings had come loose and was sticking out into the footpath which could cause injury to passerby's and would not stop litter or other items from dropping onto the motorway.
- Resident RB asked who was responsible for cutting the verges along Whitley Thorpe Lane.
- Resident JW Raised the issue of cutting the grass around the village sign on the North side of the Motorway near Whitley Bridge.
- JW informed the council that he had recently challenged another resident who had a small dog in the Blackthorn Close play area. The other resident had stated that they had not seen the sign at the entrance gate prohibiting dogs in the area. Would the Council consider putting up better and clearer signs?
- JW also mentioned the amount of dog poo in Daffodil Field ROS. Cllr. Coney informed the meeting that she had recently challenged another resident who's dog she had seen foul in the park and the resident had left it. As a result of her challenging the resident picked it up.
- JW stated that the lights in the traffic bollards on the two central reservations on the A19 South of the motorway near the junctions of Learning Lane and All Saints Grove are not working.
- JW had been to Selby Area Committee meeting where it was suggested by Mr Nigel Smith that a speed traffic survey had been completed would the council check on this and obtain the data. JW also informed the meeting that there had been no update of the Community Speed Watch at the meeting.

At 7.43 pm the POF was close and the Parish Council Meeting opened.

## Minutes of the Whitley Parish Council Meeting held on 20<sup>th</sup> September 2016 at Whitley & Eggborough Primary School. Ref 09/2016

(Minute numbers should be preceded by the above reference prefix)

1. **Present.** Cllrs. S Humphrey, K Walton, , P Broadhurst, A Coney & J Watson.
2. **Also present:** Cllr. Debbie White
3. **Apologies:** – S. Cole, F Blackburn
4. **Declaration of Interests**  
None declared.
5. **Minutes of the last meeting**
  - 5.1 The minutes of the meeting on 28<sup>th</sup> June 2016 were taken as read and agreed as being a true record and were then signed by the Chairman.
  - 5.2 The Chairman thanked Cllr. J Watson for taking the minutes in the absences of the Clerk at the last meeting.

## 6. Ongoing Matters for information and action as required.

The Clerk informed the meeting that:

6.1 The trees and hedge opposite College Farm Close have been cut back by the owner a resident of the village.

6.2 The bund between Silver St and Millfield has been cut back by the owners.

6.3 Highways have been informed about the boundary issue that had been raised.

6.4 In relation to the Parish council paying rent of £10 a year plus VAT for the land which NYCC have a bus stop on. It has been established that the rent was paid to Unique Pub Properties Ltd (Enterprise Inns plc) under a Licence Agreement. He had also spoken to a NYCC Public Transport Officer who had agreed rather than incurring legal cost for the transfer if WPC would agree to pay Unique Pub Properties Ltd they could then invoice NYCC for reimbursement.

**Resolved: To continue to pay Unique Pub Properties Ltd and reclaim it from NYCC.**

## 7. Correspondence received. (Items for comment / information)

7.1 The Clerk informed the members that he had received a planning Application for 4 bungalows to be built at Larth Close, Whitley. The application would be circulated to Councillors for comments.

## 8. Finance & Administration

8.1 The RFO had reported the bank balances at 20<sup>th</sup> September 2016 as being:

<b>Deposit Accounts:</b>	
Santander PLC	£24,100.40
Co-operative Bank	£50,560.96*
<b>Total Deposit Accounts:</b>	<b>£74,661.36</b>
-----	
<b>Current Accounts:</b>	
Santander PLC	£12,095.32
Co-operative Bank	£ 3,112.85
Total Current Account Balances	£15,208.17
-----	
<b>Total Cash balances; deposit accounts and current accounts</b>	<b>£89,869.53</b>
-----	
<b>Total Funds Ring-fenced for Play area Maintenance – Section 106</b> (includes current account ring fenced funds)	£71,799.66
<b>A19 Ring-fenced Funds –</b>	£ 3,499.65
<b>Total Ring-fenced Funds</b>	<b>£75,299.31</b>

\*Co-op Deposit Account: £560.96 interest paid for 2015/2016 not transferred to current account.

8.2 Accounts Payable – Payments for approval: 2015/16:

The following cheques were signed by two authorised signatories and the corresponding invoices also validated and signed by the Chairman.

Glasdon UK Ltd -Bins £577.59, HAGS-SMP Ltd – Swings and step replacement - £714.00, YLCA – course £45.00, K Leppingwell – salary 1/4/16 to 31/07/16 £302.29, J Dickens – Duty officer payment -£25.00, J Dickens, J Dickens – salary 1/4/16 – 31/8/16 £1,178.88p

Retrospective: JR &L Taylor Grass maintenance £1,945.00

### 8.3 Change of Authorised persons to the bank accounts held by Whitley Parish Council.

The Council has the following accounts:

Co-op Bank sort 08-92-99 account number 65563760 and sort 08-92-24 account number 65578564

Santander Bank sort 09-01-50 account number 04318676 and 09-01-55 account number 29748703

In order to undertake the role as RFO the Council needs to authorise the above banks to give John Dickens access to these accounts. He will not be a signatory on any account but will have internet access and telephone banking access.

**Resolve: To authorise Co-op Bank and Santander Bank to change access to the accounts held by the council in accordance to the written instructions provided by Whitley Parish Council to those banks.**

## 9.0 Recreational Open Spaces in Whitley

9.1 **Cathcart Play Area Working Group:** There had been no further information received from the residents in relation to the type of equipment they were looking for in the play area. A discussion was had in relation to the outstanding action required to be able to respond to the letter from Christine Morton, SDC. The matters raised in the letter are;

- *What are the relevant planning permissions required.* Councillors were informed the Clerk and the Chairman had been and seen the Duty Officer (planning) SDC who had confirmed that as long as the equipment required meets with the specifications within the General Development Permitted Development Order 2015 then planning permission would not be required.
- *Consultation with all residents on the estate.* Cllr Walton stated that she and Cllr. Cole had visited the estate and knocked on some door seeking opinions but had not seen everyone. Following a discussion about the range of the consultation it was agreed that a written questionnaire would be produced and delivered to every house on the estate. **Resolved: To deliver a questionnaire to every house on Cathcart Estate.**
- *Funding streams for purchasing and maintaining the equipment and site.* To date there are no identified funding streams Cllr. McCartney had previously referred to funding coming from the Community Infrastructure Levy from the affordable houses being built off Gravelhill Lane. A quote had been obtained from the grass cutting contractor to cut the grassed area and this was £1,400.00 for 14 cuts. It was suggested that the residents and SDC be approached and a proposal put that only land sufficient for a play area be leased by WPC. Further action on this was required.
- 9.2 The new bin and dog poo bin for Blackthorn Close have been delivered and now need fitting it was agreed to ask J. Taylor (grass contractor) to fit these bins. **Resolved: J Taylor to fit both bins.**

9.3 The clerk informed the council that repairs to play equipment and the new swings in Daffodil Field play area have been completed and new swings fitted.

9.4. A request had been received from a resident that the stone village signs be cleaned.

**Resolved: That all three stone village signs would be cleaned.**

## **10. A19 Safety Matters**

10.1 A discussion was had in relation to two quotes that had been received from companies who undertook vehicle speed data surveys to provide independent speed data. Cllr. Watson had spoken to both companies who assured him that the data would be able to be validated and would be acceptable to NYCC. With the council aware that in the Selby Area Committee meeting it had been suggested that NYCC had already undertaken this survey it was decided that the Clerk would contact Mr Smith to confirm this and obtain the data if available. The matter would be an agenda item at the next meeting.

## **11.0 Commemorative Planter Queens 90<sup>th</sup> Birthday**

11.1. It had been agreed that this project would go ahead at the last council meeting with a budget of around £1,000 -£1,250.00p. It was still to be established who the owners of the ground are and consultation of the local residents still to take place. The Clerk and Chairman had also raised the planning permission issue for the planter with the duty officer at the same meeting as the Cathcart Close play area. The duty officer advised that the same legislation General Development Permitted Development Order 2015 would apply. Cllr. Humphrey agreed to develop a questionnaire to send to the local residents. The Clerk is liaising with Highways about ownership of the land.

## **12.0 Citizens Advice Hambleton, Richmond and Selby District, donation.**

12.1 A request for a donation of £250.00p had been received from this organisation. It was established that the council regularly provided a donation of this amount to this organisation and it was agreed that this would continue. **Resolved: To donate £250.00p to Citizens Advice Hambleton, Richmond and Selby District**

## **13.0 Defibrillator for the village**

13.1 Cllr. Coney informed the meeting that she had made contact with Mr Warren Bostock who lives in the village and works as a defibrillator distributor with Yorkshire Ambulance. He had advised her that there are approximately 600 units in North Yorkshire a lot of which are fitted at public houses with very little problem. Cllr. Coney advised that a unit called the 'Ipad' would cost £1,524.00 incl. VAT. The unit uses around £2 to £3 per year to keep the batteries charged. Replacement shocking pads cost £25.00 per pair, the battery last about 5 years and currently cost £125.00 to replace. If purchased the unit would automatically be register with the Air Ambulance. Mr Bostock would normally charge £200.00 for the training session but as a resident would do it for free. She had spoken to the Landlord at the pub who was supportive of the unit being placed there and happy to pay the small electricity cost, he would check

with his brewery to confirm they were OK with it. The landlord would also be happy to help with fund raising to help pay for it. There was then a discussion around how the unit would be funded it was agreed that this need to be looked into further and the matter would be an agenda item at the next meeting.

#### **14.0 Yellow Lines A19 – Whitefield Lane**

14.1 Cllr. Watson stated that there will be an impact on the village as staff from the two homes in the village will look for other areas to park. The issue arose from insufficient parking being provided at these locations and with SDC for not dealing with this at the planning stage. Cllr. Coney had mentioned this problem to the Landlord of the George and Dragon who had stated he did not mind people parking in the car park as long as they called in occasionally and made a purchase. The matter will have to be monitored; any illegal parking should be reported to the police.

#### **15.0 AOB.**

15.1 Cllr. Watson requested that the council support planting of daffodils throughout the village, trying to get the school and the students involved. Following a discussion it was agreed that residents from Heathcoat's home be invited as well and that bulbs would also be planted at Blackthorn Close play area. It was agreed by all that the council would support this and it would be an agenda item at the next meeting.

15.2 Cllr. Humphrey asked about the cutting of the hedge around Daffodil Field was it part of the grass cutting schedule. It was confirmed that it was not and it was normally paid out of precept funds. It was cut according to the regulations for hedge cutting which had time restrictions as to when it can be done. It was agreed that the Clerk would look into this.

15.3 Cllr. Broadhurst stated that he had noticed that the gate into Lee Lane, play area had stopped closing automatically. There was then a discussion around the outstanding minor safety tasks which had been raised in the Play Area Inspection Report. Cllr. Humphrey said that he was happy to deal with most of them and identify those that might need more expert involvement.

#### **16.0 Confirm time and date of next meeting**

16.1 Due to a typing error on the agenda the wrong date for the next meeting was confirmed as 11<sup>th</sup> October 2016. The **correct** date is **18<sup>th</sup> October 2016** at 7.30 pm, Whitley and Eggborough School.

#### **17.0 Closure of meeting**

17.1 The Chairman closed the meeting at 8.51 pm.

Signed as a true record:

Chairman:

Date: