

Whitley Parish Council

1. The meeting was opened at 7.30 p.m. by the Chairman, Cllr. Humphrey.

Open Public Forum (OPF).

2. Notes from the OPF:

Two members of the public wished to raise items.

- Mr. MW raised the matter about parking on Learning Lane he counted 11 cars parked in the lane which could only of been 'car sharing parking' and he'd also seen a HGV Car transporter parked there. This parking made it difficult for parents to park when dropping off and picking up children as well unsafe. He suggested that maybe consideration should be given to turning the large plot of grass land into a car park and charging for parking. Following a brief discussion it was agreed that the Clerk would contact Area 7 to see if they could do anything about the parking.
- Mr. JW made the following points:
 - He thanked the council for the influencing the new bollards on the A19 near to the M62 roundabout and for the cleaning of the village signs and the planter.
 - He praised the work done by the Jim Taylor in relation to the verge and grass cutting in the village and commented that he thought Jim would be a strong contender for the contract next year.
 - He asked that in future more notice is given and better advertising of the Remembrance Day event at Daffodil Field memorial as he knew of some others who would have attended if they had known.
 - He had noticed that litter appeared to be accumulating near to the Mushroom Factory, Gravelhill Lane and wondered if they had stopped the litter picking. Clerk mentioned he was aware there was a new manager at the factory and he would contact him.
 - He informed the Council that he had managed to obtain a further offer of another £500.00p from Calor towards the village defibrillator. He would pass on the details.
 - He noted that the matter of the removal of the public phone box in the village was on the agenda. His point of view was it should remain or at least be put off for a number of years.
 - He pointed out that one of the posts of the barbed wire fence post next to Blackthorn play area had fallen over. The land and fence belonged to Dixon farm.
 - He stated that he felt that the playground inspection costs should come from the 106 budget rather than out of the Precept.
 - In relation to the budget and the precept his view was that with the amount of reserve that some of that should be earmarked to be given back to the community, maybe ring fence some of it for the suggested Cathcart Play Area.

At 7.46 pm with no further comments from the public the Chairman closed the OPF

Minutes of the Whitley Parish Council Meeting held on 22nd November 2016 at Whitley & Eggborough Primary School.

Ref 11/2016

(Minute numbers should be preceded by the above reference prefix)

3. **Present.** Cllrs. S Humphrey, K Walton, P Broadhurst, A Coney & J Watson, S. Cole, F Blackburn and J Watson.
4. **Apologies:** – Cllr. D White.
5. **Declaration of Interests:**
 - 5.1 None declared.

6. Minutes of the last meeting

6.1 The minutes of the meeting on 18th October 2016 were taken as read and agreed as being a true record and were then signed by the Chairman

7.0 Gravelhill Lane- Local Eligibility – Allocations Cascade

7.1 Ms Emma Whittles and Ms Julia Jennison informed councillors about the background to the previously circulated allocations draft for the affordable houses proposed on land off Gravelhill Lane. Following a discussion on the matter and a proposal that the criteria should start at those with a 10 year connection rather than a the proposed 5 years it was agreed that Ms Whittles would look at the survey data to see if this reflect a 10 year connection or not. If it did a re-drafted version would be circulated to councillors by email for agreement.

8.0 Ongoing Matters for information and action as required.

The Clerk informed the meeting that:

8.1 Damaged/ New Planter following a discussion it was agreed that the repair to this would be held off until the outcome of a planning application for a bungalow near to the site had been determined as this may mean that the planter would have to be moved. It was agreed that the stone work would be tidied up. In relation to the new planter it was agreed that once the structures licence was received then it would go ahead.

8.2 Kellington Colliery Site – Councillor agreed that the parish council will submit comment at Stage 2 consultation when received in early January 2017.

9.0 Correspondence received. (Items for comment / information)

9.1 The Clerk informed the members that he had received a number of items of mail which need drawing to their attention:

- Notification from the insurance company about changes to insurance requirements for disclosure which would mean that Councillors would need to be more involved in the process.
- The clerk had received a renewal notice from SLCC and ALCC at a total cost of £77.00. **Resolved:** that the renewal at £77.00 and authorised payment.
- Renewal of Local Council update (Legal Library) and subscription to Clerks and Councils Direct was also due. **Resolved:** To renew subscription to both for £100.00 and authorised payment.
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10. Finance & Administration

10.1 RFO Report: As of 15th November 2015:

Deposit Accounts:

| | |
|-------------------|------------|
| Santander PLC | £24,120.49 |
| Co-operative Bank | £50,560.96 |

Total Deposit Accounts: £74,681.45

Current Accounts:

| | |
|-------------------|------------|
| Santander PLC | £10,948.08 |
| Co-operative Bank | £ 3,112.85 |

Total Current Account Balances £14,060.93

Total Cash balances; deposit accounts and current accounts £88,742.38

Total Funds Ring-fenced for Play area Maintenance – Section 106 £67,059.22
(includes current account ring fenced funds)

A19/WHS Ring-fenced Funds – £ 3,499.65

Total Ring-fenced Funds £70,559.22

Accounts Payable – The following cheques were signed by two authorised signatories and the corresponding invoices also validated and signed by the Chairman.

1. : JR & L Taylor _ Invoice No. 61, £250.00: Vision ICT –Website hosting 2017 - Invoice No. 6431, £228.00: ChrisCFC – Village Signs x3 and Planter x1 Cleaned, £115.00.

Retrospective: Cllr K Walton – 022270 - £525.00 over 80's Christmas presents. Also -0222271 - £29.93 bulbs for planting in the village.

2. **Donations 2016/2017:** Historically the following donation have been made annually by the Parish Council

| Donations 2015/2016: | |
|-----------------------------|--------|
| K & W PCC Churches | 100.00 |
| Chairman's Charity Appeal | 100.00 |
| Selby CAB | 250.00 |
| Selby Dial | 50.00 |
| Selby District Vision | 50.00 |

| | |
|--------|--------|
| Total: | 550.00 |
|--------|--------|

A discussion and vote was had in relation to raising the amounts to be given to each charity and it was agreed that apart from K&W PCC Churches they would all receive an additional £50.00 taking the total donations to £750.00. **Resolved:** To increase all but the Churches by £50.00 taking total donations to £750.00p as shown here:

| | |
|-----------------------------|--------|
| Donations 2016/2017: | |
| K & W PCC Churches | 100.00 |
| Chairman's Charity Appeal | 150.00 |
| Selby CAB | 300.00 |
| Selby Dial | 100.00 |
| Selby District Vision | 100.00 |
| Total: | 750.00 |

3. Parish Precept 2017/2018. The Clerk was invited by the Chairman to outline the options which had been formulated by the Clerk and previously circulated by email to all Councillors. The Clerk started by informing the meeting of the outcome of a meeting with SDC in relation to the position of 106 Funding where it had been established that the funds now held by the parish council would not be clawed back. It had also been established that there was the flexibility to use the various allocations across all of the sites. It remained the case that the 106 monies could only be used for 'maintenances' of existing sites and not for new revenue projects on these sites. This clearer understanding allows more freedom in relation to the Precept demand for 2017/2018 as the use of 106 monies would lessen demand on Precept spending. The Clerk also proposed a reallocation of funds between the accounts and for them to be re-designated as outlined in Annex C with one of the accounts the Future Development and Contingency Account allocating the contingency fund under various fund headings as shown in Annex D. The monies allocated under these headings were flexible and are not ring fenced to those headings. The headings are also flexible and could be changed to meet circumstances at the time.

The Clerk then outlined the following:

- Precept 2017/2018 as per Options 1 to 4 with explanations as show at Annex A.
- Precept example as per Option 4 with other percentages as shown at Annex B
- Reallocation of funds and designation of accounts as shown at Annex C
- Allocation under fund headings of the Future Development and Contingency account as show at Annex D

Councillors all commented on their views in relation to a reduction or not on the 2017/18 Precept demand with discussion ranging from leaving it as per 2016/17 demand to a reduction of 20%. Cllr. Broadhurst proposed a 15% reduction and Cllr. Humphrey proposed a 20% reduction a vote followed with a 6 to 1 vote for 15% reduction on the 2016/17 demand of £12,500.00.

- ❖ **Resolved:** The precept demand for 2017/2018 will be £10,625.00 a reduction of 15%.
- ❖ **Resolved:** The monies in the accounts would in 2017/2018 be reallocated and accounts re-designated as per the details in Annex C and that the Future Development and Contingency Account would allocate the contingency funds under various fund headings as shown for this year.

- ❖ **Resolved:** The monies and the heading titles were to be flexible and the monies would not be ring fenced to those headings.

11.0 Recreational Open Spaces in Whitley

11.1 Cathcart Play Area Working Group: The Clerk up-dated that he had received information from SDC in relation to a programme called 'Local Green Spaces' the details of which had been previously circulated. Following a discussion it was agreed that the Clerk would email the proposer of the play area to outline the details and ask for comments from them.

11.2 Play Ground Maintenance: The Clerk had received a final quote in relation to the repair of minor items at the various sites the quote was £770.73p. It was agreed to go ahead with this. **Resolved:** The maintenances as per the quote to go ahead and payment are authorised.

11.3 Cllr Humphrey had received an email about a tree on parish council land which she was worried that its roots may affect her property. Following a discussion it was agreed that the Clerk would try to identify an expert who could advise on this and to have the whole of the tree belt from Lee View to Blackthorn to be reviewed for maintenance and obtain quotes.

11.4 Whitley Common Maintenance, Cllr Walton raised the matter of maintenance and development of the common land. She informed the meeting that she had previously been at a meeting where she had spoken to the site developer of Gale Common (George) who had volunteered to advise on Whitley common in relation to its development and maintenance. Cllr Walton suggested that she contact him and ask for his advice and all councillors were in agreement.

Resolved: Cllr. Walton to progress this matter and report back to the Council with any progress made at the next meeting.

12.0 A19 Safety Matters

12.1 Following on from the correspondence received then NY Police which identified that a speed survey had been carried out between 6th and 13th September 2016 and the data showed mean speeds of 30MPH (N&S) and the 85th %ile of 34/34 (N&S) based on this data it was unlikely that the camera safety van would be deployed in Whitley. Follow a discussion it was agreed that there was little else the parish council could do to influence the deployment of the van in the village.

13.0 Truck stop site, The Maltings. Cllr Humphrey had received correspondence in relation to alleged breach of planning at this site. Councillors agreed that this was outside the Parish area and it should be sent to Eggborough Parish Council (EPC) for their action with an offer to support any action taken by them. **Resolved:** The matter should be passed to EPC for their action with an offer to support them in any action taken if required.

14.0 Phone Box, Doncaster Road. BT is proposing to remove the phone box on Doncaster Road and a resident had emailed requesting the parish council to make

representations to have it retained. **Resolved:** The Parish Council would make representations to have it retained.

15.0 Defibrillator for the village

15.1 Cllr. Coney informed the meeting that the person she was dealing with was on maternity leave at the moment so had been unable to progress the matter about logo's on the unit and therefore was unable to provide the information to the sponsors. It was excellent news that another sponsor had offered a further £500.00 and acknowledged Mr White's excellent work. Cllr Coney would progress this as soon as possible and it is to be an item on the next agenda.

16.0 A. O. B.

16.1 Cllr. Walton informed the council that she had received an enquiry from a resident in Templar Close about the lack of a hard standing at the bus stop opposite Templar Close on the south bound carriageway yet there was a full bus shelter on the North side..

16.2 Cllr. Humphrey raised the following points:

- A static caravan had appeared between two houses on Doncaster road he was not aware of any planning application being submitted. A number of residents had comment.
- He established that the Christmas tree and the Christmas gifts for the over 80's were being progressed, Councillors confirmed they were.

16.3 Cllr. Blackburn highlighted that Pollington airdrome had, had it hours extended. Something for the council to keep an eye on in the future.

17.0 Confirm time and date of next meeting

17.1 The next meeting was confirmed as 10th January 2017 at 7.30 pm, Whitley and Eggborough School.

18.0 Closure of meeting

18.1 The Chairman closed the meeting at 9.50 pm.

Signed as a true record:

Chairman:

Date: