

Whitley Parish Council

1. The meeting was opened at 7.30 p.m. by the Chairman, Cllr. Humphrey.

Open Public Forum (OPF). 21st November 2017

2. Notes from the OPF:

2.1 Resident JW raised the following points.

- ✓ Questioned whether the Council could consider allocation of budget for Wheelie Bin stickers. He had noted that he had identified a supplier at £80 per hundred.
- ✓ Informed the Council that there was a considerable build-up of litter along Gravel Hill Lane adjacent to the Monaghan Mushrooms. He suggested the Council may wish to consider mentioning the extent of the refuse to the operations team at the Mushroom Farm.
- ✓ Enquired as to any plans the council may have for the use of the Rosslyn Land by the George and Dragon and particular was there a budget available for the parcel of land to be cut.
- ✓ Made the observation, to the council that the Daffodil Field looked rather neglected and the bench for example could do with cleaning and volunteered his service to wash down the bench.
- ✓ Informed the council that the area surrounding the Calor Gas Tank enclosure was overgrown and could do with some maintenance.
- ✓ Informed the council that the under-pass was in a poor state of repair. Murals that had been painted by local students over 10 years ago were showing signs of decay and ageing. Options were considered to rectify the condition of the murals from preservation to repainting and a suggestion that the state of repair may be brought to the attention of John McCartney.
- ✓ Commented that the Bon Fire event at the George and Dragon was well attended and was an example of a successful community event. A general discussion followed about what could be added to the event in future years.

2.2 Resident MW informed the council:

- ✓ That to his knowledge 3 residents of Whitley Farm Close had made comments and representations to the planning inspectorate in respect of the Heathcoates Care Ltd Planning Appeal and the hearing is set for 24th February 2018. He also mentioned that incidence and frequency that cars are parked on the public footpath in Whitley Farm Close.

2.3 At 7.50 pm the OPF was closed.

Minutes of the Whitley Parish Council Meeting held on 21st November 2017 at Whitley & Eggborough Primary School.

Ref 11/2017

(Minute numbers should be preceded by the above reference prefix)

3. **Present:** Cllrs. S Humphrey, Cllr K Walton, Cllr F Blackburn, Cllr. A. Coney.

4. **Apologies:** Dist. Cllr. Debbie White, Cllr S Cole, Cllr J Watson.

4.1 Apologies accepted.

5. **Declaration of Interests:**

5.1 None declared.

6. **0 Minutes of the last meeting**

8.1 The minutes of the meeting on 17th October 2017 were taken as read and agreed as being a true record and were then signed by the Chairman.

In Memoria of Jack Davie – Parish Councillor

A minutes silence was held to mark the passing of Jack Davie – ex Chairman of Whitley Parish Council. A man to whom the Whitley residents owe a great debt of gratitude for all his untiring work and endeavour in the service of the local community. An individual who received national recognition as Parish Councillor of the year.

7.0 Ongoing Matters for information and action as required.

7.1 Defibrillator for the village: Cllr: Coney reported on the success of the training and demonstration of the defibrillator conducted by Warren Kaye of the North Yorkshire Paramedics at the George and Dragon on 26th October 2017. The council was expressed its thanks to John White for his efforts in securing funding for the equipment. It was noted during the session that the defibrillator should be inspected on a monthly basis to confirm it remains in satisfactory working order. **Action:** The Clerk to initiate monthly routine check and to log the inspection..

7.2 Tree Line Blackthorn Close to Lee View: The Clerk informed the council that this had been completed satisfactorily and confirmed that all foliage and branches overhanging the farmers field had been well cut back. **Resolved:** For information only and noting in the Minutes.

7.3 Rosslyn land owned by Selby Council: The Clerk shared with the council following enquiries as to the ownership of the land that he has received confirmation from NYCC estates that the land is indeed recorded at the Land Registry in the name of NYCC. A discussed ensured concerning the up-keep of the parcel of land; whether NYCC would assume responsibility for the general maintenance and grass cutting. **Action:** Enquires to be made by the Clerk to NYCC to establish their intentions in respect of the management of the land and its potential sale at some point in the future.

7.4 Service of Remembrance: It was reported the service was moderately attended and quiet. A discussion followed concerning ideas to expand the nature of the service with the involvement of other community groups for instance the Boys Brigade. **Action:** To add the Remembrance Service to the agenda for discuss at the appropriate point next year.

7.5 Appeal by Heathcoates Care: For information of the council it was confirmed that comments prepared by Cllr Watson on behalf of the Council have lodged with the planning authority. It was confirmed the date of the hearing is set for 24th February 2017 and Cllr Watson would be attending. **Action Required:** Carry forward the item to receive information and discussion following the hearing.

7.6 Overgrown trees on canal bridge: The clerk reported that enquires have been made with the NYCC Highways department and the Canal Trust notifying the overgrown condition of the trees on the public footpath requesting the appropriate action is taken to cut back the excess foliage. **Action Require:** In the absence of a response to the enquiry the matter is carried forward to expedite resolution of the enquiry and to establish responsibility for the tree management.

7.7 Friends of Whitley: Cllr Coney updated the council on the agreement with Peter Brown – manager of the George and Dragon pub to purchase and erect a Christmas tree at the front of the pub. Christmas tree lights current held by Cllr Walton will be check their condition and make them available to dress the tree. A residents will be invited to a tree lighting ceremony to be held at 5.00 pm on Saturday 9th December with mulled wine and mince pies being offered and Christmas Carols sung around the tree. The council will promote the event with 3 banners to be displayed in the village and purchased within a budget of £27.00. The event advertised by the banner will be undated and therefore available for use in future years. **Action Required:** Cllr Cole and Cllr Coney support by the Clear with liaise with Peter Brown to arrange purchase of banners, source printed copies of Christmas Carols and the supply of mulled wine and mince pies.

9.0 Correspondence received. (Items for comment / information)

8.1 Various magazines were circulated to Councillors for reading

9.0 Finance & Administration

9.1 RFO Report as of 8th October 2017

Bank/Account	Income since 1st April 2017	Expenditure since 1st April 2017	Of which is 106 expenditure	Current Balance	Notes/Comments
Co-op Business Select Instant Access	(Old acc.) 567.25 (New acc.) 2.54 569.79	Nil	Nil	Nil	Interest paid monthly
Co-op Current	Nil	Nil	Nil	Nil	No interest
Santander Deposit	30.45	Nil	Nil	78,427.92	Interest paid monthly
Santander Current Account (Cash Book)	15,088.31	11,080.74	3,367.30	4,007.57	No interest
Total Bank				82,435.49	

Balances				
Less following funds:				
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.	60,007.80	
Other protected funds		A19, WHS Defibrillator fund	3,144.65 355.00 69.60 3,569.25	
Total Protected funds			63,577.05	
PC Reserve Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.	12,401.40	
Total protected/reserve funds			75,978.45	
Balance:				
Unprotected funds available to the Council		Current account balance + 106 Funds available to transfer of £1,213.30	4,007.57 <u>3,367.30</u> 9,242.65	Does not include cheques payable below at 9.2

Resolved: The above accounts were explained by the RFO and accepted by the council.

9.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
2238	HUW Forestry – Blackthorn Trees 106 Funds	450.00
22387	K&W PCC Churches	100.00
22388	Selby & District Council – Chairman’s Charity	150.00
22389	Selby & District Council – Citizens Advice Bureau	300.00
22390	Selby & District Council - Dial	100.00
22391	Selby & District Council - Vision	100.00
22392	John Dickens – salary and expenses	948.35
22393	John Watson – Poppy Wreath	20.00
	Refund re Over 80’s Christmas Gift	-50.00
Total		2,118.35

Resolved: The above cheque payments were agreed by the council and the cheque’s signed by two authorised councillors.

9.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £
N/A	NIL	0.00

9.4 **Change of Authorised persons on Santander Bank Accounts:** Following signature of the minutes of the council meeting of 17th October 2017 that approved the addition of John Hunter as authorised operator and the removal of John Dickens the Clerk will submit the change of account documents to Santander. **Action Required:** Clerk to submit application to introduce new authorised operator and await log in name and password.

10.0 2018 – 19 Budget

10.1 The clerk presented a first draft of the council budget for 2018-19 in advance of the precept decision to me made in the council meeting of 16th January 2018. The clerk informed the council that he will be attending the Council Base Tax 2018-19 meeting scheduled for 29th November 2017 following which the magnitude of council grant will be clarified. **Action Required:** The Clerk to attend the Council Base Tax meeting and report back to council on next meeting in January 2018.

11.0 Recreational Open Spaces in Whitley

11.1 **ROS and Play Area Inspection Reports:** The Clerk informed the council that HAGS Ltd had been invited to provide a quote to undertake the remedial action recommended in their inspection report; the quote remains outstanding. **Action Required:** The Clerk to chase up the quote for review at the next council meeting in January 2018.

11.2 **Tree management and maintenance of Daffodil Field RSO:** The Clerk informed the council that the tree work to be carried out by Huw Forestry will be scheduled for commencement on 4th December 2017. Cllr Walton made the point that grass around the benches in Daffodil field is somewhat overgrown and could do with cutting. She has received a quote of £150 from Jim the local gardener who in the past has undertaken maintenance work for the village to mow the grass and generally clean up the area as necessary. The Clerk advised the council that he was still awaiting quote from Huw Forestry for the cutting of the hedge in the Daffodil Field. However, it was noted that this pruning appears to have already been completed but it is uncertain who has carried out this work.

Cllr Coney raised the issue of the tending and management of “the Triangle”, a parcel of land at the junction of Whitley Thorne Lane and Gravelhill Lane. and suggested the council make enquires to establish ownership of the plot.

Action Required: Cllr Walton to liaise with Jim to commence the grass cutting and the Clerk to investigate the status of the hedge cutting and consult with John Dickens the previous Clerk to clarify. The Clerk to investigate the registered owner of “the Triangle”.

11.3 **Resignation of the Chairman of the Allotment Association:** The Clerk updated the council on the current status of Allotment Committee following the resignations of all its committee members, leaving Anita Harrison as the sole acting secretary. It was observed that as owners of the land leased to the allotment association the Parish Council have a responsibility to ensure that the appropriate management arrangements for the land is in place. As such the council will support and encourage the tenants occupying the allotment plots to meet the constitutional requirements set out in the Allotment Association Tenancy Agreement: **Action Required:** The Clerk to provide assurance to Anita that the council will support her in the continued management of the allotment and to securing assistance from her fellow tenants.

12.0 Christmas Decorations

12.1 Christmas Tree

12.2 Christmas Light Fittings

The agenda items have been covered in item 7.7

13.0 George and Dragon shop proposal:

13.1 Cllr Coney advised the council that Peter Brown will continue the development of the village shop within the George and Dragon but is no longer requesting direct financial investment from the council but would appreciate their continued interest in the development of the shop facilities. **Action Required:** For information.

14.0 A19 Safety matters.

14.1 Speed Camera Data: Data to be presented and reviewed on a quarterly basis; next statistics due for review at council meeting on 20th February 2018.

14.2 Damaged litter Bin: The Clerk informed the council that he would attempt some repair to the bin. Costings will also be obtained for approval should the council decide to order a replacement. The bin once repaired or replaced will be re-sited alongside the bus stop by the George and Dragon pub. **Action Required:** The Clerk to undertake remedial repairs and obtain costing of bin.

15.0 A.O.B.

15.1 Cllr Walton advised the council that she had attended a recent consultation meeting concerning the future of the Eggborough Power Station and learned that closure of the facility would be effected in 2 to 3 years.

15.2 The Clerk reminded the council that the Data Protection webinar was to be held on 13th December 2017.

16.0 Confirm time and date of next meeting

16.1 The next Parish Council meeting will be Tuesday 16th January 2018 at 7.30pm, Whitley & Eggborough School.

17.0 Closure of meeting

17.1 The Chairman closed the meeting at 9.05 pm.

Signed as a true record:

Chairman:

Date:

Signed as a true record:

Councillor:

Date: