

Whitley Parish Council

1. The meeting was opened at 7.00 pm by the Chairman, Cllr Humphrey.

Open Public Forum (OPF), 09th Oct 2018

2. Notes from the OPF

- 2.1 A representative from the Whitley Community Centre Management Group (WCCMG) updated the Council on the plans and actions of the group:

Planning for a village Halloween Party hosted by The George and Dragon was underway, with promotion through posters pinned on the village notice boards and via social media. There seems to be considerable interest and the organisers are expecting a reasonable attendance. Attendance at the event is free

The WCCMG have been approached by a similar group operating in Buckinghamshire offering advice in the furtherance of the aims and providing information about sources of support and guidance including availability of grant monies. A strategic option being considered is to investigate the possibility of the community group offering the Church a rental sum for use of the Church building.

- 2.2 Cllr Cole requested help from the WCCMG with the Christmas Lighting event in particular in locating and erection of the Christmas tree scheduled for 26th / 27th November.

- 2.3 At 7.15 pm the OPF was closed.

Minutes of the Whitley Parish Council Meeting held on 9th October 2018 at Whitley & Eggborough Primary School **Ref 10/2018**

3. Present: Cllr S Humphrey, Cllr F Blackburn, Cllr S Cole, Cllr A Coney, Cllr J White and Clerk to the Council Mr J Hunter.

4. Apologies:

- 4.1 Apologies for absence, Cllr J Watson & Cllr K Walton

5. Declaration of interests:

- 5.1 No declarations.

6. Minutes of the last meeting on 4th Sept 2018

- 6.1 Agreed as a true record of the meeting held on 4th Sept 2018 and signed by the Chair.

7. Ongoing matters for information and action as required:

- 7.1 **Whitley Community Centre Management Group:** The Clerk presented to the Council details of the constitution and financial management of the group which maintains an independent bank account. Cllr Humphrey advised the group representative in attendance at the meeting that to the extent that the WCCMG were acting in the interests and for the benefit of residents of Whitley village the Council would be available support the activities of the Group.

7.2 **Whitley Allotment Association:** The current state of the constitution of the group was discussed with confirmation that the wording would be amended in line with the Council resolution made in the meeting of 4th September 2018 that allotment plots would be offered solely to residents of Whitley.

Action: The Secretary of the Allotment Association to forward for information a copy of the revised constitution to the Clerk.

7.3 **Friends of Whitley Village** Cllr Cole informed the Council that organisation of the Christmas Tree Lighting event was progressing. Further updates would be provided during the next Council meeting.

Action: Item to be included in Agenda for the Council meeting on 20th November 2018.

7.4 **Remembrance Day Service:** The Council discussed the forthcoming Remembrance Day Commemoration to be held at the War Memorial in Daffodil Park at 11.00 am on Sunday 11th November 2018. This is timed to follow the special church service that will be conducted at All Saints Church at 10.00 am.

The commemoration will be a simple ceremony that will include the reading out of names of Whitley residents who died during the WW1 combat.

A printed mini leaflet will be prepared notifying residents of the ceremony that will be distributed to all homes in the village. The leaflet will also include on the reverse side notice of the Christmas Tree Lighting event.

Action: Cllr Humphrey to prepare draft of leaflet and share with Councillors for approval for printing.

7.5 **Village History:** Cllr Coney briefed the Council on the problems experienced in scanning the archived documents onto the USB. In particular, some of the maps are fragile with unclear images that when scanned present an inadequate level of detail. It was suggested that given the difficulty the job may be better referred to a commercial organisation with more sophisticated scanning equipment.

Action: Cllr Coney to investigate quotes from commercial scanners.

7.6 **Change of Venue for Parish Council Meeting:** The Clerk advised that Council that approaches had been made to the school to move the venue of the Council meeting from the main school to the annex building. The matter was to be included on the agenda of the forthcoming Governors meeting scheduled for 11th October 2018, following which the Clerk will be advised of the decision.

Action: Clerk to await decision of Governors and advise Council accordingly.

8. **Correspondence received:**

8.1 **All Saints Church Whitley**, notice served on parish council by The Church of England Diocese of Leeds of proposal to declare closed the church of All Saints Whitley for regular public worship.

9. **Planning Matters:**

9.1 There have been no planning applications nor decision notifications made following the previous Council meeting on 9th October 2018.

10. Council Finance & Administration:

10.1 RFO Report as at 3rd October 2018: The Clerk presented the following financial summary of income and expenditure to 3rd October 2018.

Bank/Account	Income since 1 st April 2018	Expenditure since 1 st April 2018	Of which is 106 expenditure	Current Balance	Notes/Comment
Santander Deposit	193.99	3,000.00	Nil	73,256.21	Interest paid monthly
Santander Current Account (Cash Book)	14,200.85	9,223.44	4,743.45	5,418.92	No interest
Total Bank Balances				<u>78,675.13</u>	
Less following funds:					
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.		52,744.95	
Other protected funds		A19, WHS Defibrillator fund		3,144.65 355.00 <u>69.60</u> 3,569.25	
Total Protected funds				56,314.20	
PC Reserve Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		12,401.40	
Total protected/reserve funds				68,715.60	
Balance:					
Unprotected funds available to the Council		Current account balance + 106 Funds available to transfer		9,959.53	Includes cheques payable in 10.5

10.2 Accounts payable:

Cheque No.	Payable to:	Amount: £
22332	K Walton reimbursement of expenses	56.83
22333	Clerks Salary & stationery expenses	447.93
22334	HMRC PAYE Clerks Salary	102.00

10.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £
22424	Bedford Mowing Services – cheque cancelled	(1,943.20)
22331	Bedford Mowing Services – replacement cheque	1,943.20

10.4 The Clerk advised the Council that in anticipation of the 2019/20 precept application that will be required for submission in January 2019 budgets for the new year will need to be considered.

Action: The Clerk will prepare a preliminary draft of projected expenditure for the forthcoming financial year for discussion during the next Council meeting on 20th November 2018.

11. Recreational Open Space in Whitley:

11.1 **ROS and Play Area:** Cllr White updated the Council on the successful completed by the maintenance work carried out by the Community Payback team on Daffodil Field. He also reported that the issue with the closure on the dog bin in the Park has now been resolved.

Cllr White drew the Councils attention to the condition of the surface in Blackthorn Close and Lee View and initiated a discussion on jet washing the play areas to remove algae.

Action: Cllr White to investigate jet washing of play areas.

11.2 **Parks & Verges:** Cllr White commented on the state of the hedges on the perimeter of Daffodil Field and suggested that the farmer whose property is adjacent to the park may be persuaded to trim back the hedge.

Action: Cllr White to consult with the farmer to request cut.

The provision of an additional waste bin near to the entrance of Whitley Nature Reserve was discussed; the Clerk advised the Council that Selby District Waste Department do provide waste bins at cost of £200.00

Action: Clerk to liaise with Selby District Council in the procurement and positioning of the bin.

The poor condition of the some of the pavements in the village was noted. Cllr White reported that following a online enquiry to Selby District Highways Department concerning state of pavements in the village he was advised that the matter was in hand and funding for maintenance had been requested to be sourced from the next finance round.

Action: Noted

Cllr White referred the Council to his email summarising his investigation into the renovation of the mural in the underpass.

Action: The Council consider the options available together with financial implications.

Cllr White sought clarification concerning the Canal Bridge whose condition was mentioned in the previous Council meeting and was advised that it was the bride by the lock leading to High Eggborough.

Action: Cllr White would investigate further and report back.

11.3 **Bulb Planting:** The Council were advised that a suitable quantity of bulbs had been purchased in anticipation of planning during October. The Clerk reported that arrangements had been made with Whitley Primary School for a group of the children to attend Daffodil Field on Wednesday 24th October 2018 to assist in the planting of the

bulbs; the group were drawn from the Ecology team at the School. It was agreed that ¼ of the bulbs would be allocated to the event the remainder would be planted at key locations in the village including Blackthorn Close and Templar Close by members of the Community Payback team.

Action: Noted

- 11.4 **Notice Boards:** The Clerk tabled specifications of a number of notice boards of varying sizes. The Council agreed that a notice board similar to the size of the other notice boards in the village be procured.

Proposed: Cllr Cole notice board be purchased to be located in Daffodil Field near to the War Memorial; price of approximately £500.00. **Seconded:** Cllr Humphrey. Carried Unanimously.

Action: Clerk to confirm appropriate size and price suitable notice board.

- 11.5 **Cleaning Village Signs:** Cllr White **proposed** that the Whitley Signs at both sides of the village be cleaned by jet wash. **Seconded:** Cllr Cole. Carried Unanimously.

- 11.6 **Whitfield Lane Bench:** Cllr raised the issue of the state of the bench by the bus stop on Whitfield Lane. The branches of the tree growing by the bench were overhanging and although cut back by Selby Highways some months ago were again overgrowing the seating area. In addition, the seat was in need of cleaning being subject to bird fouling.

Action: Matter of tree growth to be raised with Selby Highways and seat to be jet washed.

12. **A19 Safety matters:**

- 12.1 **Speed Camera Data:** Speed data to be reviewed a next Council meeting

- 12.2 **Double Yellow Lines:** Cllr Watson and Cllr McCartney will be meeting with Heathcots's Care Home management during the course of next month and will report back to the next Council meeting.

Action: Noted as agenda item for next Council meeting.

13. **A.O.B.**

- 13.1 Cllr Walton advised the Council that she had a list of 16 individuals who were eligible for the over 80's Christmas Hamper. She requested that Councillors let her know of any other residents who have reached their 80th.

- 13.2 The installation of a height restriction bar to the main gates of Daffodil Field to prevent authorised vehicle access to the Park was tabled.

Action: Subject to be discussed at the next Council meeting.

- 13.3 It was noted there is a blind bend on Gravel Hill Lane and question raised whether crossing could be provided the answer to which was that requests had been made in the past that were not sanctioned.

- 13.4 It was reported that the yellow lines on Whitefield Lane were fading and needed repainting

Action: Area 7 Selby District Council to be advised.

14. **Confirm date and time of next meeting:**

- 14.1 The next meeting of the Council will be on Tuesday 20th November 2018 scheduled to commence at 7.00 pm, Whitley & Eggborough CP School.

15. **Meeting Closed at 21:15pm**