

Whitley Parish Council

1. The meeting was opened at 7.30 p.m. by the Chairman, Cllr. Humphrey.

Open Public Forum (OPF). 17th October 2017

2. Notes from the OPF:

2.1 Resident JW raised the following points.

- ✓ Thanked the clerk for up-date on the dog poo wrist band and asked about any update on the highway issues that he had mentioned at the last meeting.
- ✓ Informed the council that the public bench at Whitefield Lane was damaged and the one at the end of Silver Street the paint was peeling.
- ✓ That the waste bin near the school in Learning Lane was damaged as was one at the end of Gravelhill Lane.
- ✓ Informed the council that the grass area from the Bus Stop to Silver Street was over grown and had encroached onto the public footpath making it difficult for two people to walk side by side at that point. That the grass area there and near the utility compound on Silver Street was scruffy.
- ✓ Enquired about the petition at the pub for the proposal of a shop and asked if the council had any information.

2.2 Resident MW informed the council:

- ✓ That an appeal had been lodged by Heathcoates Care Ltd in relation to the care home at Garmsway, Selby Road. This related to the enforcement action taken by SDC in June 2017 in respect of the unauthorised change of a residential property from a dwelling house (C3 (b)) to a residential institution (C2). The appeal was mainly based on a case that they won in Mansfield. The appeal reference: APP/N2739/W/3173108 should be quoted on any correspondence and the closing date for any comments is 4th November 2017. Comments can be sent to the Planning Inspectorate by email to:

<https://acp.planninginspectorate.gov.uk>

MW asked that should the council or any resident wish to make comment that they do so before the closing date as any received after that date would not be seen by the Inspectors and would not be admissible in the hearing which is expected to take place in early 2018.

2.3 At 8.05 pm the OPF was closed.

Minutes of the Whitley Parish Council Meeting held on 17th October 2017 at Whitley & Eggborough Primary School. Ref 10/2017

(Minute numbers should be preceded by the above reference prefix)

3. **Present:** Cllrs. S Humphrey, K Walton, J Watson, F Blackburn, Cllr. S. Cole, Cllr. A. Coney.

4. **Apologies:** Dist. Cllr. Debbie White

4.1 Apologies accepted.

5. **Declaration of Interests:**

5.1 None declared.

6. **0 Minutes of the last meeting**

8.1 The minutes of the meeting on 5th September 2017 were taken as read and agreed as being a true record and were then signed by the Chairman.

7.0 **Ongoing Matters for information and action as required.**

7.1 **Defibrillator for the village:** Cllr: Coney informed the council that the unit was in place and that a demonstration event had been organised at the George and Dragon pub on 26th October 2017 at 7pm. A discussion was then had on the cabinets position outside the pub and it was agreed by all that additional signs would be purchased and fitted to the front of the pub indicating the location of the unit. The cost of these would be taken out of the balance of the Defibrillator funds. **Resolved:** To advertise on social media the event on the 26th and to purchase additional signs.

7.2 **Tree Line Blackthorn Close to Lee View:** The Clerk informed the council that this work would be undertaken on Friday 3rd November 2017 by Hue Forestry. **Resolved:** For information only and noting in the Minutes.

7.3 **Rosslyn land owned by Selby Council:** Cllr. Walton questioned how NYCC claimed ownership of the land next to the Gorge and Dragon where the bus stop is. Her recollection was that the land was owned by the public house they had maintained it for years and the parish council had paid rent to the owners for the land on which the bus stop was on. A discussion followed from which it was agreed that the parish council should establish the legal owners, try to see if the parish council could take possession of the land and keep it as a green open space. Enquiries to be made with the owner of the pub, NYCC and land registry to establish ownership of this piece of land. **Resolved:** Enquiries to be made with the owner of the pub, NYCC and land registry.

8.0 **Correspondence received.** (Items for comment / information)

8.1 Various magazines were circulated to Councillors for reading

9.0 **Finance & Administration**

9.1 RFO Report as of 8th October 2017

Bank/Account	Income since 1 st April 2017	Expenditure since 1 st April 2017	Of which is 106 expenditure	Current Balance	Notes/Comments
Co-op Business Select Instant Access	(Old acc.) 567.25 (New acc.) 2.54 569.79	Nil	Nil	51,130.75	Interest paid monthly
Co-op Current	Nil	Nil	Nil	3,112.85	No interest
Santander Deposit	30.45	Nil	Nil	24,178.83	Interest paid monthly
Santander Current Account (Cash Book)	15,088.31	7,058.96	1213.30	8,029.35	No interest
Total Bank Balances				<u>86,451.78</u>	
Less following funds:					
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.		62,161.80	
Other protected funds		A19, WHS Defibrillator fund		3,144.65 355.00 69.60 3,569.25	
Total Protected funds				65,731.05	
PC Reserve Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		12,401.40	
Total protected/reserve funds				78,132.45	
Balance:					
Unprotected funds available to the Council		Current account balance + 106 Funds available to transfer of £1,213.30		8,029.35 <u>1,213.30</u> 9,242.65	Does not include cheques payable below at 9.2

Resolved: The above accounts were explained by the RFO and accepted by the council.

9.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
22326	HAGS-SMP Ltd	396.00
22327	CommuniCorp	100.00
22328	HMRC – PAYE Q2	145.40
22329	NY Branch SLCC	30.00
22380	Bedford Mowing Services	1,953.60
22381	J Dickens – 2x WD Element Hard Drives – PC Data Storage	99.98
Total		2,724.98

Resolved: The above cheque payments were agreed by the council and the cheque's signed by two authorised councillors.

9.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £
N/A	NIL	0.00

9.4 It was noted that the second instalment of the precept from SDC of £5,467.42 has been received in the Whitley Parish Bank account. **Resolved:** For information only.

9.5 Community Infrastructure Levy (CIL): It was also noted October 2017 CIL statement from SDC. This shows that SDC received NIL receipts for development in the Parish between 1st April 2017 and 30th September 2017. (Statement previously circulated). **Resolved:** For information only.

Change of Authorise persons on Santander Bank Accounts: The council agree the removal of Mr John Dickens the outgoing Clerk from all Santander Bank accounts and to replace him with the new incoming Clerk Mr John Richard Hunter. Mr Hunter will be a signatory and have on line access on all Santander Bank account held by the council and any new accounts opened in the future. The authorisation document was signed by two bank signatories; Cllr S Humphrey and Cllr. J Watson.

The two accounts to be transferred are:

Sort Code	Account number
09-01-55	29748703
09-01-50	04318676

Resolved: That Mr John Dickens is removed from access to above Santander bank accounts and Mr John Hunter is to be granted access and be a signatory on these accounts and any new accounts opened in the future.

10.0 Recreational Open Spaces in Whitley

10.1 State of ROS Play Areas: Cllr. Cole stated that she had visited Daffodil Field ROS earlier that day and there are some dead trees etc. but most of the items were covered by item 10.3.

10.2 ROS and Play Area Inspection reports: The Clerk went through the three inspection reports and following a discussion it was agreed that a quote would be obtained to have all items identified in the report repaired by HAGS SMP Ltd. Selby where possible. **Resolved:** To obtain quote from HAGS SMP Ltd.

10.3 Tree management and maintenance of Daffodil Field RSO: A quote of £1,390.00 has been received from Huw Forestry to undertake tree management together with maintenance and replacement of the logs there. (The quote has previously been circulated). Following a discussion Cllr. Humphrey proposed that the quote be accepted and that Hue Forestry be commissioned to do the work. Seconded by Cllr. Watson all agreed. Cllr. Walton asked about the hedge around the field again following a discussion it was agreed that Hue Forestry would be asked to quote on this work. **Resolved:** Hue Forestry to be commissioned to do the tree work for £1,390.00 and then to be asked to quote on cutting the hedge.

10.4 Common Land Registration Update: It was noted that the Clerk had received a letter from NYCC identify the Whitley Parish Council as the owner of common land unit 538 (CL205) Gravelhill in discussion this was confirmed and no other common land was identified as being owned by the council. **Resolved:** To be noted in the Minutes.

11.0 Christmas tree.

11.1 A discussion was had about the type of Christmas tree to be purchased in 2017 and the various locations based on the feedback from last year. It was agreed that the council would approach the landlord of the pub to use the land in front of it to place the tree. Cllr. Walton stated that she had the tree light owned by the council. It was proposed by Cllr. Cole and seconded by Cllr. Walton that up to £250.00 be spent on purchasing a Christmas tree. Cllr. Coney stated that she would make enquires with the utilities company to see if Christmas lights could be fitted to the lampposts in the village and how much this would cost. **Resolved:** That the Landlord of the pub would be approached and asked if he would agree to have the Christmas tree at the front of the pub. That up to £250.00p would be spent on purchasing a tree. That Cllr. Coney would cost fitting lights to the lampposts in the village.

12.0 George and Dragon shop proposal:

12.1 The council had received a letter from the Landlord of the George and Dragon, Mr Peter Brown requesting a letter of support to be sent to 'The Pub is the Hub' who was supporting his efforts to open a small shop inside the pub. He also requested a donation from the council to purchase a glass fronted fridge. His intention is to make the shop area a communal area and he hoped with the support of volunteers that they could deliver goods to those less mobile in the village. There was a discussion on the matter and concerns were raised over the provision of public money to a commercial enterprise. The question of charitable status was raised and the council agreed that it was supportive of the development of the shop and would provide a letter of support. It also decided that the council would invite Mr Brown to address the council at the next meeting in November. **Resolved:** The council would write a letter of support and invite Mr Brown to attend the next meeting.

13.0 Donations:

13.1 The council agreed to support the following organisations/charity in the amounts shown

Donations to:	£
K & W PCC Churches	100.00
Chairman's Charity Appeal	150.00
Selby CAB	300.00
Selby Dial	100.00
Selby District Vision	100.00

Resolved: to support the following organisations/charity in the amounts shown. The cheque's to be drafted and signed at the next meeting.

14.0 Pool of Sites Consultation: 2 October - 27 November 2017 - Parish Council Briefing Invitation.

14.1 Cllr. Cole informed the council that she attended the briefing and in relation to Whitley the following areas are marked for development at Rosslyn, Popular Farm and the affordable housing development on Gravelhill Lane. There are no other proposals or green field developments. **Resolved:** The council will monitor all planning applications.

15.0 A19 Safety matters.

15.1 The clerk had summarised the speed camera data for Whitley which showed that between 13/6 and 22/9/2017 there had been 224 offences of driving over the speed limit South bound on the A19 through the village. Following a discussion on this data it was agreed that the data would be presented at future meetings quarterly. **Resolved:** The Clerk to summarise the data and present it at future meetings quarterly.

16.0 Resignation of a Councillor.

16.1 The Clerk informed the council that he had received notice from SDC that the Returning Officer had not received any requests for an election to the vacant position on the council therefore the council should try to co-opt a member. He also informed the council that he had received one notice of interest in the vacancy from Mr John White. Following a discussion in relation to re-advertising the post it was agreed that sufficient notice had been given and Mr White would be invited to attend a meeting with the council just prior to the next council meeting on 21st November 2017. **Resolved:** To invite Mr White to a meeting.

17.0 A.O.B.

17.1 Cllr. Cole informed the meeting that the Friends of Whitley would be holding a meeting 6pm 2nd November 2017 at the George and Dragon.

17.2 Cllr. Blackburn informed the council that the trees next to the footpath on the canal bridge had overgrown and were making it difficult to pass.

17.3 Cllr. Watson felt that the council should make representations to the appeal by Heathcoates Care Ltd. outlining the council's position. He would draft and circulate a letter to councillor to be submitted before the deadline of 4th November. 17.4 Cllr. Watson mentioned that the council will be holding a Remembrance Sunday service at the memorial in Daffodil Field on Sunday 12th November. It was agreed that a wreath would be purchased max £25.00 to be ratified at the next meeting. The council would advertise this event on Facebook and with posters.

17.5 Cllr. Coney informed the council that she was still working on copying the historical documents but since they were large and she was using favours for doing it would take a little time.

18.0 Confirm time and date of next meeting

18.1 The next Parish Council meeting will be Tuesday 21st October 2017 at 7.30pm, Whitley & Eggborough School.

19.0 Closure of meeting

19.1 The Chairman closed the meeting at 9.45 pm.

Signed as a true record:

Chairman:

Date:

Signed as a true record:

Councillor:

Date: