

# Whitley Parish Council

1. The meeting was opened at 7.30 pm by the Chairman, Cllr Humphrey.

## Open Public Forum (OPF), 17<sup>th</sup> July 2018

### 2. Notes from the OPF

2.1 No matters were raised by residents.

2.2 At 7.33 pm the OPF was closed.

## Minutes of the Whitley Parish Council Meeting held on 17<sup>th</sup> July 2018 at Whitley & Eggborough Primary School Ref 07/2018

3. **Present:** Cllr K Walton, Cllr F Blackburn, Cllr Watson, Cllr S Cole, Cllr A Coney, Cllr J White and Clerk to the Council Mr J Hunter.

### 4. **Apologies:**

4.1 Apologies accepted from Cllr S Humphrey, Cllr K Walton assumed the role as Chair.

### 5. **Declaration of interests:**

5.1 No declarations.

### 6. **Minutes of the last meeting on 17<sup>th</sup> July 2018**

6.1 Agreed as a true record of the meeting held on 17<sup>th</sup> July 2018 and signed by the Chair.

### 7. **Ongoing matters for information and action as required:**

- 7.1 **Future of All Saints Parish Church:** At a further public meeting organised by the Parochial Church Council the Arch Deacon of the Diocese announced that it is the intention of the Church Council to proceed with the closure of All Saints Parish Church. This decision had been made notwithstanding the Church Councils previous undertaking to withhold action on the matter for 6 months to provide a period of consultation with residents and parishioners to facilitate the consideration of alternative options to avoid closure. It was noted that in the recent survey of Whitley Residents carried out by the All Saints Community Group found that about 100 residents were keen that the Church remain open and even more expressed in interest in using the Church as an additional resource as a public hub.

Cllr Cole whilst not a member of the group updated the Council on the progress of the Whitley Community Group and in particular, her understanding that the Group were considering options to fund the purchase of a community centre suitable to the needs of the village. Cllr Coney observed that it may be of value to investigate the history of other councils securing mortgages to purchase church property. It was noted that a community group acting for the residents of Burton Salmon for example had purchased the Methodist Hall for the sum of £80,000 which has been converted for use as the Village Hall.

**Action:** Cllr White suggested that Fr Marsh be invited to the next Council meeting in September to provide further details and explanations of the Churches' position and intentions.

- 7.2 **Drainage work on Whitley Boundary:** Cllr White suggested that given the extent and significance of the work being carried out by Sweeting Bros on behalf of the Coal Board to improve drainage around the area of Watkins farm on the South West border of the village that a representative of the Sweeting Bros project team be invited to the next Council meeting to provide some insight and explanation of the nature and progress of the work being carried out.

**Action:** Clerk to approach Sweeting Bros with invitation to attend Council meeting on 4<sup>th</sup> September 2018.

- 7.3 **Garmsway Public Hearing:** Cllr Watson provided a summary of the judgement of the Appeal Hearing in connection with the Heathcotes Planning Application, which upheld the decision of Selby District Planning in the grant of permission. Cllr Watson referred the Council to "Section 31" of the judgement that concluded the conversion to a Care Home would not impact the traffic and parking in the area and was consequently irrelevant.

Notwithstanding the decision, there remains an issue of parking congestion in Whitefield Close that is compounded by the cars of workers for the care home. It is worth noting that as yellow lines were being painted several cars had to be relocated 9 of which were those of care workers. Nor will the provision of yellow lines provide an effective solution as all this will do is to move the parking congestion elsewhere in the village especially onto the A19.

It was noted that during the appeal hearing Mr Brendon Kelly, the care home manager indicated that he was willing to work with the Parish Council to resolve any parking issues.

**Action:** Cllr Watson to discuss the matter with John McCartney with aim of corresponding with Brendon Kelly to arrange a joint meeting to discuss the matter and move forward with effective solutions.

- 7.4 **Whitley Allotment Association:** The Council discussed the current position regarding vacant plots and the proposal to offer surplus plots to residents of Eggborough. Cllr Cole observed that the Association were struggling to secure tenants from the Whitley residents and in a recent poll of the 23 association members 3 raised objections. Cllr Walton expressed her view that these plots should be held exclusively for the benefit of Whitley residents and that the Parish Council have a duty to buy and hold allotment land for its own residents. It was however pointed out that the Allotment Association's Constitution does stipulate that plots should "preferably" be for Whitley Residents not "exclusively".

Given that of the Councillor's present at the meeting 4 had some interest in the Allotment Association there was not a sufficient quorum to make any proposal concerning the matter.

**Action:** The issue be tabled for discussion at the next Council meeting on 4<sup>th</sup> September 2018.

- 7.5 **Friends of Whitley:** Cllr Cole tabled a proposal that Council support the purchase of a Christmas Tree and conduct of a lighting ceremony to be organised by Friends of Whitley in conjunction with the "George & Dragon" pub. Provisionally planned for first Saturday in December the switch on would be scheduled for 5.00pm to which event residents of the village would be invited to attend for Carols, mince pies and mulled wine. It is envisaged that the primary school choir would be encouraged to perform supported by a local brass band. The Christmas tree would be erected on the land fronting the pub who would assume the responsibility for securing the tree and PAT tested lighting.

**Proposal:** Cllr Cole – Parish Council make a contribution up to £250 to cover the cost of Christmas Tree, Mince pies, mulled wine, advertisement banner, **Seconded:** Cllr Watson  
**Carried:** Unanimously.

**Action:** Cllr Cole to advise Clerk of costs and further action as planning progresses.

7.6 **Village History:** Cllr Coney advised the Council that the scanning was progressing and all documents were being filed on dedicated USB stick.

8. **Correspondence received:**

8.1 No correspondence was received.

9. **Planning Matters:**

9.1 **Gale Common Motor Cross:** Cllr Watson provided a brief history of previous planning applications presented in connection the Motor Cross. He outlined some background to the company running the operation and its financial structure. He expressed some concerns regarding the planning request for the building of bunds and questioned the intentions of the management and the logistics involved as the materials to be transported to the site would require heavy lorries passing through village.

**Action:** The matter to be included in as an agenda item in next month's Council meeting.

9.2 **WDH Ltd proposed development:** The Clerk provided some details of the proposed development. Some 26 2 / 3 bedroom homes are to be erected in the 2.2 acre plot of Rosslyn field. Half would be made available through the "affordable rental scheme" and half would be offered to buyers under the "shared ownership" scheme. WDH Ltd will be hosting a consultation evening at Whitley & Eggborough Primary School on 26<sup>th</sup> July 2018 where members of the project team will be available to provide outlines of the planned development and receive comments and observations.

**Action:** Notice of consultation meeting to be posted onto Council Facebook page. Councillors to attend meeting if possible.

9.3 **Applications received and decisions made:** There have been no applications or decisions made during the period.

10. **Council Finance & Administration:**

10.1 **Standing Orders:** The Clerk tabled copies of the revised Standing Orders for approval and adoption by the Council.

**Action:** Clerk to distribute copies of the Standing Order's to Councillors for examination prior to approval at next meeting of the Council.

10.2 **Councillor Allowances:** The Clerk advised the Council of feedback from his enquires with Yorkshire Council Association concerning Councillor Allowances. In summary Selby District Council do not convene a remuneration panel to provide recommendations or guidance concerning Parish Council Allowances. In the absence of such the amount of any allowance is at the discretion of the Councillors. However, any sums paid should be set to reimburse legitimate expenses incurred by Councillors in the exercise of their Parish duties.

**Action:** The decision concerning Council Allowances to be deferred until next month when all Councillors are present at the meeting

10.3 **General Data Protect Regulations:** The Clerk provided an update on the progress of the information audit and policies required to meet the requirements of the GDPR. A draft

of the privacy policies was tabled for review and approval together with a copy of details of data audit undertaken.

**Action:** The Privacy policies to be reviewed by Councillors in advance of approval at next Council meeting.

10.4 **RFO Report as at 11<sup>th</sup> July 2018:** The Clerk presented the following financial summary of income and expenditure to 11<sup>th</sup> July 2018.

Bank/Account	Income since 1 <sup>st</sup> April 2017	Expenditure since 1 <sup>st</sup> April 2017	Of which is 106 expenditure	Current Balance	Notes/Comment
Santander Deposit	63.74	Nil	Nil	76,158.29	Interest paid monthly
Santander Current Account (Cash Book)	5,733.43	4,391.62	2,699.99	2,935.52	No interest
<b>Total Bank Balances</b>				<b><u>79,093.81</u></b>	
<b>Less following funds:</b>					
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.		54,788.41	
Other protected funds		A19, WHS Defibrillator fund		3,144.65 355.00 <u>69.60</u> 3,569.25	
Total Protected funds				58,357.66	
PC Reserve Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		12,401.40	
<b>Total protected/reserve funds</b>				70,759.06	
<b>Balance:</b>					
<b>Unprotected funds available to the Council</b>		Current account balance + 106 Funds available to transfer		8,334.75	Does not include cheques payable below at 9.2

10.5 **Accounts payable:**

Cheque No.	Payable to:	Amount: £
22420	B Crossdale	45.00
22421	NYCC Whitley & Eggborough CP School	97.50
22422	J R Hunter – Clerks net salary April, May & June	494.50
22423	PAYE	123.40
22424	Bedford Mowing Services	1,963.20

22425	JR&L Taylor – Whitley Bench & Notice Board repair	250.00
-------	---	--------

10.6 **Accounts Payable retrospectively:**

Cheque No.	Payable to:	Amount: £
22419	Fenland Leisure – Birds Nest Swing	1,200.60

11. **Recreational Open Space in Whitley:**

- 11.1 **ROS and Play Area:** The successful maintenance work on the bench by Whitley Bungalows and the repair and site maintenance work undertaken by the Community Payback team in Daffodil Field was commended by the Council.
- 11.2 **Parks & Verges:** The Council agreed that given the time was late the discussion of the issue of verge maintenance should be postponed under the next Council meeting in September
- 11.3 **Notice Boards:** The Council recognised the effort by Mr Slater carrying out repairs to the Notice Board at Silver Street and agreed that a letter of appreciation to be sent thanking him for his efforts. The review of costing for additional notice boards in Daffodil Field was held over for consideration at the next Council meeting in September.
- 11.4 **Provision of Dog Bins:** The matter of provision of additional dog bins for the village was held over for consideration at the next Council meeting in September.

12. **A19 Safety matters:**

- 12.1 **Speed Camera Data:** The speed camera data for the period to June 2018 was reviewed and noted. The Clerk tabled a document initiated by the North Yorkshire County Council, Transport, Economy and Environment Overview and Scrutiny Committee who have been charged to investigate the opportunity for parishes to fund the purchase and maintenance costs of Vehicle Activated Signs or Speed Indicator Devices. They are undertaking a survey and were scheduled to report back with recommendations at the meeting of the Committee on 12 July 2018.

**Action:** The matter of VAS be held over for inclusion at the next meeting of the Council in September.

- 12.2 **Double Yellow Lines:** Agenda item held over for discussion at next Council meeting in September.

13. **A.O.B.**

- 13.1 **Flag poles for the village:** Cllr Watson mentioned a matter of purchase of flag poles the purchase of which he had investigated some years previously; the price originally quoted was £600 to £800 was considered to be within the Councils budget but subsequent analysis revealed that the specification required for a public park was of much higher standard and the price would be in excess of £2,000. The Council chose therefore not to further pursue the option.

14. **Confirm date and time of next meeting:**

14.1 The next meeting of the Council will be 4<sup>th</sup> September 2018 at 7.30 pm, Whitley & Eggborough CP School.

15. **Meeting Closed at 21:50.**