

Whitley Parish Council

Minutes of the Whitley Parish Council Annual Parish Meeting held on 17th May 2022 at Whitley & Eggborough Primary School.

1. **Opening Meeting:** The meeting was opened at 7.00 p.m. by Cllr K Walton
2. **Present:** Cllr S Humphrey, Cllr F Blackburn, Cllr K Walton, Cllr J White, and Clerk to the Council J Hunter. Apologies for absence were received from Cllr S Cole, Cllr T Woodehead.
3. **Election of Chair of the Council for 2022/23:** Cllr Walton invited nominations for the role of Chair. Cllr Humphrey proposed Cllr Walton be reappointed as Chair to Whitley Parish Council for 2022/23 seconded by Cllr Blackburn, carried unanimously.
Action: Cllr Walton signed the Declaration of Acceptance of Office as Chairman of Whitley Parish Council for 2022/23.
4. **Election of Vice Chair of the Council for 2022/23:** Cllr Walton proposed that Cllr White be appointed as Vice Chair to Whitley Parish Council for 2022/23 Seconded by Cllr Humphrey and Carried unanimously.
Action: Cllr White signed the Declaration of Acceptance of Office as Vice Chair of Whitley Parish Council for 2022/23.
5. **Minutes of the 2020 Annual Parish Meeting:** The minutes for the last Annual Parish Meeting held on 18th May 2021 were agreed during the Parish Council meeting held on 22nd June 2021. Noted
6. **Chairman's Report for 2020/21:** It was agreed the Chair's report would be included within the content of the Annual Parish Newsletter to be edited and published by Cllr Humphrey and distributed to all households in the village.
7. **Public Forum:** There were no members of the public in attendance at the Annual Parish Meeting..
8. **Close Meeting:** There being no other business for this meeting the Chairman closed the meeting at 7.07 p.m.

Chairman of the Parish Council:

Date:

Whitley Parish Council

1. The meeting was opened at 7.00 pm by the Chair Cllr Walton.

2. Open Public Forum(OPF) 17th May 2022

2.1. There were no members of the public present at the meeting.

2.2. The Chair closed the public forum and proceeded to the conduct of the Parish meeting.

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3. **Present:** Cllr Walton (Chair) Cllr White (Vice Chair), Cllr Blackburn, Cllr Humphrey, and Clerk to the Council J Hunter.

4. Apologies for absence:

4.1. Apologies for absence were received from Cllr Cole and Cllr Woodhead.

5. Disclosure of interest:

5.1. Cllr Cole and Cllr Blackburn are resident on Whitefield Lane and as such would be directly impacted by the HGV movements from the Gale Common site.

5.2. There were no other interests registered.

6. Minutes of the Whitley Parish Council Meeting held on 26th April 2022:

6.1. It was resolved the minutes of the meeting were a true record of the meeting.

Action: The Clerk to deliver a copy of the minutes of the Council meeting held on 26th April 2022 for signature by the Chair.

7. Opening matters for information and action as required:

7.1. **M62 Underpass:** Cllr Humphray reported that his latest inspection of the underpass reveals the walls are free of graffiti and recommended that no further work be undertaken unless and until any more graffiti is applied. He advised that the cost of anti-graffiti paint is in excess of £1,000 per tin with basic wall covering paint being about £200 per wall. With four wall sections it would be an expensive exercise to repaint the whole underpass and provision it with an anti-graffiti treatment. It was recognised that general care of the area would be better served if the Parish Council budgeted for regular maintenance every 3 to 4 years.

Cllr White expressed, on behalf of the whole Council, appreciation to Cllr Humphrey for all his work and effort in bringing about the repair and repainting of the underpass. It is worth noting that North Yorkshire County Council (NYCC) are ultimately responsible for these public areas and the materials for the repairs were covered by a grant facilitated by Selby District and North Yorkshire County (SD&NYC) Cllr McCartney.

Cllr Humphrey observed that completion of the fencing repairs and relaying of the damaged footpath comes within the remit of NYCC Highways Department. Their progress on this outstanding issue will be monitored.

- 7.2. **Queens Jubilee:** Cllr Humphrey reported that use of the Parish beacon had be offered to and accepted by the landlords of the George and Dragon.

Action: BCllr Humphrey will confirm the beacon is in full working order and with gas cylinders supplied by Cllr Walton carry out a safety test before passing the beacon to the landlords.

It was noted that the landlords are planning various Platinum Jubilee events on Friday 3rd and Saturday 4th June that will be advertised on the Parish Council social media pages.

Cllr White reported that two flowing cherry trees have been purchased as agreed. These will be planted at an appropriate location in Daffodil Park. Memorial plaques will be engraved to mark the tree planting event that will take place at 11.00 am on Sunday 5th June 2022.

- 7.3. **All Saints Notice Board:** Cllr Humphrey confirmed that the landlords of the George and Dragon are happy for the notice board to be relocated on their land, a suitable area being by the perimeter wall to the left of the pub.

The Clerk reported that enquiries have been made with the asset team from Selby District Council seeking permission to locate the notice board on the piece of land at the junction of Whitefield Lane and Doncaster Road.

Pending clarification of the permissions from Selby District it was resolved that the notice board be removed from the land at All Saints at a budget cost of £210 with a suitable site for temporary storage to be identified.

- 7.4. **Parish Council Elections:** Councillors prepared their declaration of interest forms and notice of election expenses.

Action: Clerk to email copies of the Councillors declaration of interest's and notice of election expenses to Democratic Services Selby District Council.

- 7.5. **Parish Insurance:** The Clerk advised Councillors of alternative quotes to the price offered by BHIB in their renewal invitation. Zurich Insurance offered a quote of £1,071 and Hiscox quoted more than £800.

It was resolved that the Parish Council accept the BHIB renewal quote of £751.46

Action: Clerk renewal Parish Insurance with BHIB at a price of £751.46

8. **Correspondence received:** The Clerk summarised the details of correspondence received by email or post.

8.1. Emails and postage.

8.1.1 An email from a resident of Blackthorn Close expressing some concern about a large tree located on the tree line between Blackthorn Close and Lee View. The tree was reported as being potentially damaging to the public with branches overhanging onto the resident's garden.

Action: Clerk to inspect the tree and report back to the next meeting of the Parish Council.

8.1.2 An email sent to Cllr White by a resident reporting on a fallen tree in Daffodil Park and some hedging needing trimming. Cllr White advised that the matters raised had been actioned.

8.2. Social Media

8.2.1 Cllr Humphrey advised that there was no content or posts to report.

9. Planning matters: The Clerk provided a summary of the planning applications made in the month for review and consideration by the Council.

9.1. 2022/0481/DEM – Butchers Lane Farm, Butcher Lane, Whitley. Prior notification to demolish an existing garage. The property is on the boundary of Whitley Parish. Noted with no comments.

9.2. 2021/0268/FUL- Land off Larth Close. Erection of 6 dwellings and garages. No further progress towards a decision.

10. Council Finance & Administration:

10.1. RFO Report as at 17/05/2022:

Bank/Account	Income since 1st April 2022	Expenditure since 1st April 2022		Current Balance	Notes/Comment
Santander Deposit	0.43			15,213.55	Interest paid monthly
Santander Current Account (Cash Book)	4,817.00	1,254.54		17,392.03	No interest
Total Bank Balances				32,605.58	
Less following funds:					
Allocated Funds					
Allocated Funds		Drainage Daffodil Park Crossing		8,700.00 5,000.00	
Total Allocated funds				13,700.00	
Parish Council Bank Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		18,905.58	
VAT due for reclaim				14.17	
Total Unallocated Parish Funds				18,919.75	

The Clerk presented his report on the financial position of the Parish Council referring to income and expenditure statements providing details of receipts and payments for the period from 1st April 2021 to 17th May 2022. The allotment rental for the year of £317 has been transferred from the Allotment Association. In addition, a cheque from Cridling Stubbs of £2,750 has been received covering a contribution to the legal costs of the original Gale Common appeal action with the High Court. This brings total income to date to £4,817 compared with expenditure incurred of £6,255.

10.2. Accounts Payable: The following payments were approved for settlement by cheque.

Cheque No.	Payable to:	Amount: £
22509	John White – reimbursement of Hawthorn Tree	80.88
22508	BHIB – insurance renewal	751.46

10.3. Accounts Payable retrospectively: The following retrospective payments made by bank transfer since the last council meeting were approved.

Cheque No.	Payable to:	Amount: £

10.4. Bank Transfer:.

Transfer	Payable to:	Amount: £

11. Recreational Open Space in Whitley:

11.1. Parks and Verges:

11.1.1 Parks & Playground Maintenance: Councillors considered various items in connection with maintenance within the park and playgrounds.

- The clerk reported that Wicksteed have been engaged to conduct the necessary inspection of all the playareas. This will be at a total cost of £270 for the three sites.
- Cllr White undertook to approach Brian Slater for an update on his previous quote to repaint the play equipment and fencing at Blackthorn Close.
- Cllr White will consult with Sweeting Bros to establish timetable and arrangements for the installation of drainage in Daffodil Field.
- Cllr White will seek an update from Community Payback on their progress to reinstate the provision of payback teams to provide a resource for the general garden maintenance of the Parks and playground areas in the village.
- Cllr White has approached Calor reporting on the state of the LPG tank enclosure and the need to manage overgrowth within the boundaries of their facility.

- **Management of Tree at rear of Blackthorn Close:** The Clerk advised that no further action had been taken in connection with the tree apart from some crown pruning.
- **Community Litter Pick:** in the absence of volunteers to join the community litter pick and given the absence at present of excess volumes of litter in the village it was decided a community litter pick will not be necessary at this time.

11.1.2 **Verge cutting:** Cllr White commented on the verge cutting that the subcontract team continue to satisfactorily manage and respond to requests in the management of the grass. It was observed that attention would need to be given to the Nature Reserve to ensure the paths in the area remain open for public access.

There is an apparent increase in the growth of infestation of moles along the verges. It was agreed that Cllr White approach the mole catcher to request a further programme of extermination.

Cllr White advised that the garden maintenance team from Tunstalls Health will undertake some management work on the Planters in the village.

12. A19 Safety:

- 12.1. **Pedestrian Crossing on A19:** Cllr White informed Councillors that following completion of the installation of the refuge area a department of the Police & Crime Commissioners that provided the grant has requested submission of a form seeking information concerning the satisfactory completion of the project and details of the costs.

13. A.O.B.

- Cllr White reminded Councillors of the upcoming online meeting to be hosted by Zoe Metcalfe, Police, Fire and Crime Commissioner scheduled for 26th May. In addition, he advised of a public meeting to be held in Chapel Haddleysey Community Hall on 23rd July at 7:30 pm as part of Zoe Metcalfe's community accountability session for which he has reserved two seats for Councillors interest in attending.
- Cllr Humphrey reminded all Councillors that he is hoping to produce the newsletter in time for distribution during June. All contributions are welcome including the Chair's report.
- Cllr Humphrey suggested that given the election of the new Parish Council an appropriate notice be posted on the Parish social media pages. The option of the posting of a team photograph will brief details outlining the background of the members of the Parish Council be actioned during the next Parish Council meeting.
- Cllr White advised that he has written to the appropriate officers of the Leeds Diocese requesting reimbursement of the funds donated by the Parish Council to cover the cost of the fencing provided to All Saints Church.

- Cllr White commented on questions raised in the community about the public footpath to Heck crossing Richard Dixon's land. He suggested he would walk the route to confirm that clear signage has been posted along the pathway.

14. Confirm the date, time and place of next meeting:

14.1. Next Parish Council Meeting: Tuesday 21st June 2022 at 7pm at Whitley & Eggborough Primary School.

15. Closure of meeting: 8:45 pm