

Whitley Parish Council

1. The meeting was opened at 7.30 p.m. by the Chairman, Cllr. Humphries.

Open Public Forum (OPF). 24th April 2018

2. Notes from the OPF:

2.1 Resident raised the following points.

- ✓ There were no members of the public at the opening of the forum. Cllr Debbie White arrived later on during the course of the Parish Meeting.

2.3 At 7.31 pm the OPF was closed.

Minutes of the Whitley Parish Council Meeting held on 24th April 2018 at Whitley & Eggborough Primary School. Ref 04/2018

(Minute numbers should be preceded by the above reference prefix)

3. **Present:** Cllr S Humphries, Cllr. A. Coney, Cllr S Cole, Cllr J White, Cllr K Walton, Cllr F Blackburn & Clerk to the Council J Hunter.

4. **Apologies:**

4.1 Apologies accepted. Cllr J Watson

5. **Declaration of Interests:**

5.1 No declarations

6.0 **Minutes of the last meeting**

6.1 The minutes of the meeting on 27th March 2018 were taken as read, with the exception of item 3.0 and 4.1 should be amended to indicate that Cllr S Cole was absent from the council meeting and item 7.1 the working group in connection with the Future of All Saints Parish Church includes Mr D Broadbent and Mrs C Pearce. The minutes were manually amended accordingly and following the amendments agreed as being a true record and were then signed by the Chairman,

7.0 **Ongoing matters for information and action as required:**

7.1 Future of All Saints Parish Church: Cllr White provided feedback concerning the progress of the working group which had meet on 20th March 2018 to discuss further action. The group felt that a questionnaire should be produced for distribution to all residents of Whitley and Eggborough whose objective was to ensure that all residents were aware of the position in connection with the All Saints Church to collect community views and engage support in assessing options concerning the future of the Church. It was envisaged that such questionnaire would be distributed in hard copy with a print run of 1,400 for Eggborough and 1,000 for Whitley residents. This would be at a cost of £65. To support the campaign the group wondered whether the Parish Council would be prepared to make a contribution to cover a proportion of the cost.

In addition, the questionnaire would be presented through social media platforms in particular via an online neighbourhood forum hosted through "Next Door Whitley".

The group intend to make contact with nearby village communities to establish how if they too have dealt with similar issues concerning their own churches; the village of Snape is one such community with whom the group would plan to make contact.

Also, the group understand that the Evangelic Church based in Eggborough may be interested in sharing premises. The degree of interest could be explored with meetings between the EV Church, David Broadbent and Fr Marshall at some future point.

Proposed: Cllr White, Whitley Parish Council make a contribution of £25.00 to the cost of printing questionnaires. **Seconded:** Cllr Humphries. **Approved:** Unanimous.

Action: Cllr J White to provide update and feedback of progress at the next Council meeting.

7.2 Wheelie Bin Stickers: Cllr White confirmed that Wheelie Bin stickers were and would be distributed to residents on A19.

Action: For information

7.3 Appeal by Heathcoates Care: There was little to add to the previous feedback following the public meeting. The matter would be subject to the final adjudication of the following which any future action if any would be considered if appropriate

Action: For information

7.4 Spring Newsletter: Cllr Humphries tabled a draft of the proposed newsletter for approval.

Action: Cllr White to liaise with Brian Crossdale community printer for print and subsequent distribution.

7.5 End of WW1 Event: In the absence of Cllr Watson, Cllr Humphries shared with the Council the view that given the issues with organisation such an event the normal Remembrance Day Service is would be sufficient to mark the day.

Action: For information; no further action required.

8.0 Correspondence received:

8.1: Chantry Planning application in connection with Gravel Hill Lane was tabled for review, without comments or objections. The Council questioned if details of planning applications appertaining to Whitley are being forward to the Clerk.

Action: Clerk to raise issue with Selby Planning Authority to ensure that all documentation is being forwarded as necessary.

9.0 Council Finance & Administration.

9.1 RFO Report as of 2th March 2018

Bank/Account	Income since 1st April 2017	Expenditure since 1st April 2017	Of which is 106 expenditure	Current Balance	Notes/Comments
Co-op Business Select Instant Access	(Old acc.) 567.25 (New acc.) 2.54 569.79	Nil	Nil	Nil	Account closed balance transferred to Santander
Co-op Current	Nil	Nil	Nil	Nil	Account closed balance transferred to Santander
Santander Deposit	202.19	Nil	Nil	76,094.69	Interest paid monthly
Santander Current Account (Cash Book)	17,638.31	17260.80	3,679.30	377.51	No interest
Total Bank Balances				<u>76,472.20</u>	
Less following funds:					
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.		59,695.80	
Other protected funds		A19, WHS Defibrillator fund		3,144.65 355.00 <u>69.60</u> 3,569.25	
Total Protected funds				63,265.05	
PC Reserve Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		12,401.40	
Total protected/reserve funds				75,666.45	
Balance:					
Unprotected funds available to the Council		Current account balance + 106 Funds available to transfer		377.51 <u>1,179.30</u> 1,556.81	Does not include cheques payable below at 9.2

Approved: The above accounts were explained and accepted by The Council.

9.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
22410	J R Taylor – fixing waste bin	80.00

9.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £

10.0 Recreational Open Space in Whitley

10.1 ROS and Play Area Inspection reports: The Clerk confirmed that HAG's had completed the remedial work and subject to inspection and satisfaction with the quality of the work the invoice when received would be presented to the Council for payment.

Action: For information. Clerk to confirm satisfaction with work, receive invoice and present for payment.

10.2 Parks and Ground Maintenance: First cut of the new session had been completed without prior agreed notice from Bedford Mowing. The rate of grass growth visible in Daffodil Field would suggest that more than 12 cuts per annum would be necessary; possibly up to 15.

The performance of Bedford Mowing and the adequacy of the quality and quantity of the service will be monitored.

Action: Cllr Watson and Clerk to monitor ongoing performance and state of the Parks and Ground Maintenance

10.3 Notice Boards: Clerk advised Council that quote of £100 received from J R Taylor to undertake refurbishment of notice boards.

Proposed: Cllr White J R Taylor be requested to undertake refurbishment. **Seconded:** Cllr Humphries.

Accepted: Unanimous.

Action: Clerk to instruct J R Taylor to complete repairs

10.4 Swing removed from Daffodil Field: Clerk updated Council on progress of claim.

Action: Clerk to expenditure the insurance claim and arrange replacement as soon as practical.

10.5 Daffodil Field Action Plan: Cllr White briefed the Council on his discussions with the Humberside and North Yorkshire Community Payback (formally Community Service) Scheme coming support under the Scheme in providing resource to tidy the Daffodil Park Area. This would encompass not only general maintenance and tidying but also including cleaning of the area including park benches. It is envisioned that the work would be completed by a team who would be bused in from Selby on a

Sunday over a 3 to 4 week period. The Council would need to ensure that their Public liability provided for the relevant cover and that toilet facilities would be available for the members of the team.

Some concern was expressed by Councillors concerning how local residents would react to the presence of offenders in close proximity to their homes. A debate ensued considering the merits of informing local residents by leaflet drop particularly those in Whitley Farm Close of the option of the community taking advantage of the manpower provided by the Community Payback Scheme.

The fact that the team would only be comprised of minor offenders (road traffic violations, benefit fraud etc) who would be managed under strict security and control was duly noted but it was recognised that notwithstanding some residents may have serious concerns and should be informed. Although, it was recognised the Council do have responsibility for the needs of the whole village and these must be balanced with the concerns of a specific group.

Proposed: Cllr White that subject to public liability cover the Council arrange with the Community Payback Scheme for the provision of a team for undertake general maintenance work within Daffodil Park. **Seconded:** Cllr Humphries. **Rejected:** Majority

Proposed: Cllr Coney that residents local to Daffodil Field be consulted concerning the use of Community Payback Scheme to establish their views and concerns following which the Council make a decision on how to proceed. **Second:** F Blackburn. **Approved:** Majority

Action: Clerk to confirm public liability cover. Cllr White to draft a letter to local residents advising them of the Community Payback Scheme and inviting comments.

10.6 Mole Management: The Council debated the issue of the management of moles in the village and reviewed the previous policy adopted in which J R Taylor would from time to time remove moles when level of infestation reached a certain point. It is considered that such a policy is now no longer appropriate and that in future the Council would monitor the extent of Mole infestation and at such point as considered appropriate discuss alternative options and issue specific instructions.

Proposed: Cllr Humphries **Seconded** Cllr Coney J R Taylor only instructed when unanimously approved by the Council. **Approved:** Unanimously

10.7 Dog Mess in Village: The “dog mess” posters in the village are badly faded and should be replaced.

Action: Clerk to print colour copies of “Dog Mess” posters and Cllr Walton to laminate and affix to lamp posts.

10.8 Cleaning Park Benches: Cllr White suggested Council approach local window cleaner Puratech who has appropriate equipment to jet wash park benches and remove algae from Play Area and walk way. Cost would be between £35 to £55

Proposed: Cllr White **Seconded** Cllr Humphries **Approved** Unanimously

Action: Cllr White to instruct Puratech to undertake jet wash.

10.9 Water Level and Drainage in Daffodil Field: The extent of the water level in Daffodil Field was discussed and possible solutions. Cllr Blackburn suggested that the pumping station once complete would have an impact on the water table and remove surface water. However, the present level of water in and around the Play Area does present an issue for Child Protection. Cllr Coney suggested that the Council consider working with the environment and create a “marsh area” with appropriate walk way; in this way the park area becomes part of the natural habitat. Cllr Coney suggested that appropriate drawings and design ideas are brought together for consideration of options.

Action: Cllr Coney to investigate options and ideas and make presentation to the next Council meeting.

11.0 Data Protection Act.

13.1 Data Protection Act: The Clerk presented a draft copy of the Data Protection Policy for approval by the Council.

Proposed: Cllr Humphries, the Council Approve the Data Protection Policy **Second:** Cllr Walton **Approved:** Unanimously.

12.0 A19 Safety matters:

14.1 Speed Camera Data: Cllr White suggested that given the apparent success and the efforts being made by North Yorkshire Police in the execution of the speed camera deployment that the Council write a letter of thanks and support.

Action: Cllr White draft letter of thanks to North Yorkshire Police.

13.0 A.O.B.

13.1 Underpass: It was noted that the underpass is in need of tidying, painting and repair. This is the responsibility of Area 7 who should be put on notice.

Action: Clerk to notify Area 7

14.0 Confirm the date, time and place of next meeting.

16.1 Annual Parish Meeting: 22nd May 2018 at 7.15 pm, Whitley & Eggborough School Chairman's agenda; only Chairman and Clerk to preside.

16.1 Next Parish Council Meeting: The next Parish Council meeting was confirmed for Tuesday 22nd May 2018 at 7.30pm, Whitley & Eggborough School (Election of Chairman)

15.0 Closure of meeting.

15.1 Chairman closed the meeting at 21:00

Signed as a true record:

Chairman:

Date:

Signed as a true record:

Councillor:

Date: