

Whitley Parish Council

1. The meeting was opened at 7.30 p.m. by the Chairman, Cllr. Humphries.

Open Public Forum (OPF). 20th February 2018

2. Notes from the OPF:

2.1 Resident raised the following points.

- ✓ Residents experiencing problems with the volume of farm vehicles and lorries from Monahans Mushroom Farm travel along Booty Lane from Fullham Lane to Grave Hill. Monahan's as part of recent planning application had given undertaking to provide passing lanes to ease traffic flow along the road. **Action:** Write to Monaghans requesting that they consider the installation of passing places in accordance with their planning application. Communicate with Area 7 NYCC requesting that they action the specific requirements of Monahans planning application in relation to provision of passing places.

2.3 At 7.35 pm the OPF was closed.

Minutes of the Whitley Parish Council Meeting held on 20th February 2018 at Whitley & Eggborough Primary School. Ref 02/2018

(Minute numbers should be preceded by the above reference prefix)

3. **Present:** Cllr K Walton, Cllr F Blackburn, Cllr. A. Coney, Cllr J Watson, Cllr F Blackburn, Cllr S Cole, Cllr J White

4. **Apologies:**

4.1 Apologies accepted. All Councillors present

5. **Declaration of Interests:**

5.1 No declaration of interest.

6. **0 Minutes of the last meeting**

6.1 The minutes of the meeting on 20th February 2018 were taken as read and agreed as being a true record and were then signed by the Chairman.

7.0 **Ongoing matters for information and action as required:**

7.1 Future of All Saints Parish Church: Following the meeting on the 12th February 2018 concerning the possible closure of All Saints Parish Church a general discussion arose between Councillors and the members of the public present at the council meeting concerning the Council's role and response to the announcement of by Kellington and Whitley's Parochial Church Council in the potential closure of the Church. During the exchange of views the following key points arose:

- The interests of the residents of Whitley are best served if the Parish Council act as representative of community and provide a conduit through which community needs and views can be relayed to the PCC. Cllr Cole supported by Cllr White will act as liaison on behalf of Whitley Council.
- Cllr Cole will attend the upcoming monthly Church coffee morning to gain further understanding of the needs and issues that the Church faces.
- The next stage would be to convene a meeting of interested parties to consider alternative options and establish mechanisms for getting feedback for the community regarding future proposals.
- Present state of the fabric of the Church was considered including the urgent need for repairs to West Window at substantial cost; together with the ongoing budget required to fund the operation of the Church on a week by week basis. The magnitude of development cost to bring the building up to standard for public use is illustrated when previous costing plans are considered that were drawn up for the extension of toilet facilities for the Church at a cost of over £300,000.
- The possibility of grant funding to support extending the use of the Church for community purposes was discussed. Cllr MacCarthy pointed out that any successful application for grant funding would require a clear demonstration and proof of need, together with assurances of security of tenure and use following development expenditure. The Church has no historic or architectural recognition that would qualify it for access to specialist funds.

Action: Cllr Cole to attend monthly coffee morning meeting at Church and feedback to next Council meeting.

7.2 Wheelie Bin Stickers: Proposal to purchase speed awareness stickers for Wheelie Bins of residents on A19 Doncaster Road at £80 per 100. Proposed Joh White, Seconded; John Watson

Action: Cllr White to order 100 of each type of sticker.

7.3 Appeal by Heathcoates Care: Cllr Watson outlined next stage in the process. Public meeting to be held at Selby District HQ prior to adjudication of appeal by Heathcoates. Cllr Watson explained that the outcome of the meeting was difficult to predict but he would be making direct representation to the panel expressing the concerns and frustrations of the residents in the matter. **Action:** Cllr Watson attend meeting and update Council at next Council meeting.

7.4 Tackling Fuel Poverty: Kate Urwin of Yorkshire Energy Doctor presented details of her organisation its aims and objectives and the support it can provide in dealing with Fuel Poverty within the Whitley. Grant funded organisation totally independent of utility companies whose purpose is to provide free advice and support to people in the management of their fuel costs. Two specific projects of interest to Whitley residents

- Home visits to vulnerable groups – long term health problems, low income. Targeted through leaflet drops, specifically identified with particular need. To provide advice in reducing bills; looking at tariffs, support in comparing and changing suppliers. Explaining Warm Home Discount £140 that can be claimed through means tested application.
- Ex Forces members over 65 – funded by MOD to provided equipment in home, utility bill support and free garden service and also to tackle loneliness and isolation.

Actions: Kate Urwin will attend Church Coffee morning, details of leaflet posted on Council Facebook and Website.

7.5 Whitley Bridge South Planning Application: Whitley is bounded at its northern point by the Canal any application North of the Canal is therefore part of Eggborough.

Action: Clerk to advice architects that their enquires should be referred to Eggborough Council.

Corrections to Item 7.1

Bullet Point should read:

The interests of the residents of Whitley are best served if the Parish Council act as representative of community and provide a conduit through which community needs and views can be relayed to the PCC. Cllr Cole and Cllr White will act as liaison on behalf of Whitley Council.

Action: Cllr Cole & Cllr White to attend monthly coffee morning meeting at Church and feedback to next Council meeting.

8.0 Correspondence received:

8.1: Various magazines were circulated to Councillors for reading

9.0 Council Finance & Administration.

9.1 RFO Report as of 14 November 2017

| Bank/Account | Income since 1 st April 2017 | Expenditure since 1 st April 2017 | Of which is 106 expenditure | Current Balance | Notes/Comments |
|---|--|--|-----------------------------|--|---|
| Co-op Business Select Instant Access | (Old acc.) 567.25 (New acc.) 2.54 569.79 | Nil | Nil | Nil | Account closed balance transferred to Santander |
| Co-op Current | Nil | Nil | Nil | Nil | Account closed balance transferred to Santander |
| Santander Deposit | 72.94 | Nil | Nil | 78,465.44 | Interest paid monthly |
| Santander Current Account (Cash Book) | 15,138.31 | 13,625.99 | 4,757.30 | 662.98 | No interest |
| Total Bank Balances | | | | <u>79,928.66</u> | |
| Less following funds: | | | | | |
| Protected 106 funds | | 3 x Play areas/ROS and the Tree Lines. | | 58,617.8 | |
| Other protected funds | | A19, WHS Defibrillator fund | | 3,144.65 355.00 <u>69.60</u> 3,569.25 | |
| Total Protected funds | | | | 63,577.05 | |
| PC Reserve Funds | | Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure. | | 12,401.40 | |
| Total protected/reserve funds | | | | 74,588.45 | |
| Balance: | | | | | |
| Unprotected funds available to the Council | | Current account balance + 106 Funds available to transfer | | 662.98 <u>4,757.30</u> 5,420.28 | Does not include cheques payable below at 9.2 |

Resolved: The above accounts were explained and accepted by The Council.

9.2 Accounts Payable:

| Cheque No. | Payable to: | Amount: £ |
|------------|--|-----------|
| 22399 | Bedford Mowing Services | 374.40 |
| 22402 | J R Hunter – reimbursement of cost of litter bin from Bin Shop | 239.39 |
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Resolved: The above cheque payments were agreed by The Council and the cheque's signed by two authorised councillors.

9.3 Accounts Payable retrospectively:

| Cheque No. | Payable to: | Amount: £ |
|------------|-------------|-----------|
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10.0 Recreational Open Space in Whitley

10.1 ROS and Play Area Inspection reports: The quote from HAGG Ltd was considered providing total cost of remedial repairs for each of the playground sites. It was proposed by Cllr Humphries and seconded by Cllr Watson that the quote be accepted and repairs commenced as soon as possible.

Action: Clerk to liaise with HAGG Limited in confirmation of order and expediting the completion of the repairs

10.2 Parks and Ground Maintenance: Cllr Watson outlined his conversations with Bedford Mowing Services; he explained to them the short coming in their level of service and that in future it would be necessary for greater degree of communication between Council and Bedford in the execution of their work. Derek Bedford agreed to undertake work for the same cost as last year. Proposed by Cllr Walton and Seconded by Cllr Watson that Council accept proposal and agree strict criteria against which the performance of Bedford Mowing will be measured during next years season.

Action: Cllr Watson to agree performance terms with Bedford Mowing concerning the conduct and execution of their services during the 2018 growing season.

10.3 Swing removed from Daffodil Field: It was confirmed that the basket swing had been unlawfully removed from the Daffodil Field playground and that the matter had been reported to North Yorkshire Police. A claim should be made against the insurance policy and the swing replaced.

Action: Clerk to action insurance claim and order replacement swing.

10.4 Moles: A discussion concerning the extent of Mole infestation in the Playground concluded in the decision to hold any remedial action for the present.

Action: Monitor levels of infestation and consider any action in the future

10.5 Daffodil Field: Cllr White observed that the Play areas particularly Daffodil Field looked somewhat neglected and that an action plan be put in place to tidy up area.

Action: Cllr White to present action plan at next council meeting.

13.0 Data Protection Act.

13.1 Data Protection Act: The Clerk presented a draft copy of the Data Protection Policy for review and approval by the Council.

Action: Clerk to circulate copy of the draft Data Protection Policy to all Councillors for approval.

14.0 A19 Safety matters:

14.1 Speed Camera Data: The statistical data for January and February 2018 was reviewed and noted that average reported incidents have fallen since last year. It was observed that these were encouraging signs but it was important to keep the data under review.

Action: Statistical Data to be reviewed in three months time on 22nd May 2018.

15.0 A.O.B.

15.1 End of WW1 Commemorative Event. Cllr Watson mentioned the End of WW1 end of conflict commemorative events that are to be organised across the nation. Plan for a nationwide vigil to commence at 7.00 on. Question is the Village going to participate and if so how.

Action: Cllrs to consider options and bring ideas to next meeting of Council

15.2 Friends of Whitley: Meeting of Friends of Whitley to be advertised and feedback presented to Council at next meeting.

16.0 Confirm the date, time and place of next meeting.

16.1 Next Parish Council Meeting: The next Parish Council meeting was confirmed for Tuesday 27th March at 7.30pm, Whitley & Eggborough School.

17.0 Closure of meeting.

17.1 Chairman closed the meeting at 21:44

Signed as a true record:

Chairman:

Date:

Signed as a true record:

Councillor:

Date: