

# Whitley Parish Council – Ref 5/2013

(Minute numbers should be preceded by the above reference prefix)

## Minutes of the Whitley Parish Council Annual Meeting held on 21st May 2013 at Whitley & Eggborough Primary School.

1. The meeting was opened at 7.30 p.m. by the Chairman.
2. Election of Chairman & Vice Chairman for 2013/14 – For the position of Chairman, Cllr Humphrey was proposed by Cllr Walton and seconded by Cllr Watson – All present voted in favour of this and Cllr Humphrey elected. Cllr Humphrey proposed Cllr Walton for position of vice Chairman and was seconded by Cllr Watson. Following a vote, Cllr Walton was elected as vice chairman for 2013/14.
3. **Acceptance of Office** - Cllrs Humphrey and Walton signed the acceptance of office forms and these were witnessed and signed by the clerk.
4. **Present.** Cllr S Humphrey– Chair, Cllrs. F Blackburn, K Walton, & J Watson. Also in attendance for part of the meeting was D Cllr Ryder
5. **Apologies:** – Cllr Gerrard-and Cllr White - Approved. Apologies from D Cllr G Ivey and D Cllr McCartney
- 6 **Declaration of Interests** – None
- 7 **Minutes of the last meeting**
  - 7.1 The minutes of the meeting on 23<sup>rd</sup> April 2013 were taken as read and agreed as being a true record.
- 8 **Matters Arising**
  - 8.1 The clerk reported that he had sent a letter to Peter Murphy of Groundwork North Yorkshire with comments and criticism on the way that the Daffodil Field project had been managed. Also enclosed with the letter was a cheque in full and final settlement of the Daffodil Field account.
  - 8.2 NYCC Highways have now cleared the bushes at the north end of the pavement on Templar Close but further work is needed on the shrubs at the south end. A request will be sent for this work to be done.

**Open PublicForum.** The Chairman adjourned the meeting to allow members of the public to give their views and ask questions.

- ◆ Several residents from the Harron Homes estate raised their concerns about the planning application for fishponds on the land behind Tunstalls. Their concerns were about increased traffic and particularly the likely HGV traffic during the construction phase. They were advised to send their objections to the SDC planners. The parish council will be sending it's comments within the next few days and one of objection points will be the problem of increased traffic for residents.

- ◆ John White asked about the Section 106 agreement with Harron Homes. No off-site ROS funds are due but it was thought that they might have made a contribution to the school funds. He said that what was really needed was a crossing on the A19 adjacent to the entrance to the estate. D Cllr Ryder said that she would make enquiries at SDC.
- ◆ John White said that following the newsletter article on an oil syndicate for Whitley, he had received 20 responses from interested residents. A model for an oil syndicate already exists in Yorkshire based on system of quarterly orders.

## 9. Correspondence received. (Items for comment/information.)

Three items received: Application to renew level crossing at Whitley Bridge, permission to trim a poplar tree on Whitley Common and consultation documents from NYCC on policy for Waste Management and Minerals in North Yorkshire.

## 10. Finance & Administration

- 10.1 The clerk reported the bank balances at 21/5/2013 as being **Current Accounts**. - A & L £11,371.13, Co-op Bank - £4,085.95. **Total Current Accounts is £15,457.08** (Approx. £10,000 of this is now earmarked for the Bovis Playarea and other ring fenced funds). **Deposit Accounts** - Ringfenced for play-area maintenance – A & L £33,731.96, Co-op Bank Deposit Account £50,000 - **Total Deposit Accounts £83,731.96.**
- 10.2 The following payments were approved and cheques signed: Petty Cash Imprest £112.04, Cllr Allowances for 2012/13 4 x £50.62 Cllrs Walton Davie, Humphrey and Watson, Gladston UK Ltd £330.60, JR & L Taylor £1104.00, Aon – Annual Insurance £1031.05.
- 10.3 The annual accounts to 31/3/2013 had been circulated prior to the meeting and the clerk presented the figures with explanations and comments thereon. Councillors accepted and approved the accounts. The Internal audit is due on 6<sup>th</sup> June 2013.
- 10.4 The Annual Return governance statement – Section 2- was approved by councillors and then signed by the chairman and the clerk.

## 11 Recreational open space.

- 11.1 All areas seem to be in order and are looking tidy. Jim Taylor will report any problems that are apparent and that need attention
- 11.2 Councillors suggested that the new Daffodil Park might benefit from a new sign. For discussion at a later date.

## 12 War Memorial

- 12.1 Cllr Watson reported that Jim Taylor had transported the stone and it was now in place in the park. The cost of this work was £160 plus VAT.
- 12.2 Discussion took place about a suitable inscribed plaque for the stone. Cllr Watson will look at the suggested option of an oak plaque with lettering and report back on designs and costs.

### **13. Common Land – Boundary Dispute.**

- 13.1 Cllr Watson reported on the further meeting on 2<sup>nd</sup> May 2013 with Monaghan representatives. They said that they only recognise part of the common land boundary that has been plotted by our surveyor. They maintained that they own the disputed area but they are prepared to licence this area for the use by local residents. Cllr Watson restated our position and that ownership of the land might be in dispute but the status is unchanged in that this is common land. This means that the use of this land by Monaghan will be severely restricted because of its common land status.
- 13.2 The councillors discussed the options and decided not accept the offer by Monaghan of licenced use and instruct our solicitor to write setting our position and seek to have the 3 acres of common land area registered with the Land Registry. The clerk will write to our solicitor with the appropriate instructions.

### **14 Dates for Council Meeting in 2013/2014.**

- 14.1 The clerk presented the meeting with the suggested dates, which take into account the school timetable for 2013/14. There was a short discussion, councillors approved the suggested dates, and these will be posted on the notice boards and website.

### **15 Chairman's & Members Reports.**

- 15.1 Cllr Humphrey reported that the church project group has now been discontinued. The small balance of funds held by the group has now been sent to the PCC.
- 15.2 Cllr Walton reported that OF youth board is operating successfully and future events include a mobile skate park in Eggborough and Dragon Boat Race at Knottingley on the bank holiday Monday.

### **16 AOB.**

- 16.1 Cllr Watson suggested a few flowerbeds in the Daffodil Park to give some summer colour.
- 16.2 Road-side planters – WVAA to maintain these but parish council to reimburse for plants used.

The chairman closed the meeting at 9.20p.m.

**Chairman of the Parish Council**

**Date.**