

# Whitley Parish Council

## Agenda for the Meeting to be held on 19/11/2019

### At Whitley and Eggborough School Annex Building

#### 1.0 The Chairman to welcome all present

#### 2.0 Open Public Forum (OPF) - Maximum total time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: [clerk4whitleypc@gmail.com](mailto:clerk4whitleypc@gmail.com) or posted to: The Clerk, 20, Blackthorn Close, Whitley, DN14 0GE **at least 10 days** before the meeting date. The decision as to what items appear on the Agenda is that of the Clerk in consultation with the Councillors

#### 2.1 Close Public Forum and Open Parish Council meeting.

#### 3.0 Record Councillors in attendance and sign attendance record.

#### 4.0 Apologies for absence.

#### 5.0 Disclosure of interest:

#### 6.0 Minutes of the meeting on 15<sup>th</sup> October 2019

6.1 Minutes of Council Meeting to be agreed as a true record and signed by the Chairman.

#### 7.0 To receive information on the following ongoing issues and decide further action where necessary.

7.1 **Gale Common Extraction Proposal:** Update on preparation of response and review of status of the application

7.2 **All Saints Church:** Consideration of actions following decision of Church Commissioners

7.3 **Gale Common Motor Cross:** Current status of investigation into planning breaches.

7.4 **Community Litter Pick:** Briefing on outcome of litter pick.

7.5 **Over 80's Christmas Gifts:** Arrangement for the provision of Christmas gifts to Over 80's

7.6 **Woodland Trust:** Offer of trees from the Woodland Trust

**7.7 VE Day Commemorations:** consideration of marking 'Nation's Toast to the Hero's of WW2' on 8<sup>th</sup> May 2020.

**8.0 Correspondence received:** (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

**8.1 Various Magazines:** Clerk to circulate to Councillor as per circulation list.

**9.0 Planning Matters:** To receive information concerning new applications and update on decisions from Selby District Council Planning

**9.1 Applications received, and Decisions made:** Update on further planning applications and decisions.

## 10.0 Council Finance & Administration

### 10.1 RFO Report as at 19<sup>th</sup> November 2019:

Bank/Account	Income since 1 <sup>st</sup> April 2019	Expenditure since 1 <sup>st</sup> April 2019	Of which is 106 expenditure	Current Balance	Notes/Comment
Santander Deposit	258.86	1,000.00	Nil	72,695.90	Interest paid monthly
Santander Current Account (Cash Book)	13,730.19	10,754.71	2,574.00	3,458.88	No interest
<b>Total Bank Balances</b>				<b><u>76,154.78</u></b>	
<b>Less following funds:</b>					
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.		50,230.45	
Other protected funds		A19, WHS Defibrillator fund		2,644.65 355.00 <u>69.60</u> 3,069.25	
Total Protected funds				53,699.70	
PC Reserve Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		12,401.40	
<b>Total protected/reserve funds</b>				66,101.10	
<b>Balance:</b>					
<b>Unprotected funds available to the Council</b>		Current account balance + 106 Funds available to transfer		<b><u>10,053.68</u></b>	Includes cheques payable in 10.2

## 10.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
22380	Removal of green waste from Daffodil Park	20.00
22381	Wallflowers for Daffodil Park memorial	5.00
22382	HAGS – inspection of Play Areas and report	432.00
22383	Vision ICT – website hosting	247.80
22384	CR Wright – Christmas tree Norweign Spruce	420.00
22385	K Walton – Gifts for over 80's	425.00
22386	S Cole – wreath for Remembrance Day	12.00

## 10.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £

10.4 **Budgets and Precept for 2020/21:** Review and approval of budgets and precept for 2020/21.

10.5 **Other Protected Funds:** Review of status and requirement of protected funds.

## 11.0 Recreational Open Space in Whitley:

11.1 **ROS and Play Areas:** Update on state of play areas and further consideration of actions arising out of recommendations from HAGS inspection report.

### 11.2 Parks and Verges:

11.2.1 **Review of grass cutting:** of verges

11.2.2 **Nature Park maintenance:** review of condition and state of paths

11.2.3 **Park Gates:** Purchase of padlock

11.2.4 **Park Keepers:** Review specification for Park Keepers

11.2.5 **Community Payback:** Update and councillor involvement.

11.2.6 **Litter Bins:** progress on repairs and installation.

11.3 **Christmas Tree:** Outcome of Christmas Tree planting and arrangements for tree lighting event on 7<sup>th</sup> December 2019

11.4 **Replacement of bench on Whitfield Lane:** procurement of replacement bench

11.5 **Rosslyn Vacant Property:** update on status of property

11.6 **A19 Resurfacing:** update on status and complaint

11.7 **Other issues or matters to report:** Any concerns or maintenance issues that may need addressing in the future.

**12.0 A19 Safety matters:**

**12.1 Speed Camera Data:** review of speed on A19 and mobile activated sign from NYCC.

**12.2 Other safety matters:**

**13.0 A.O.B**

**13.1** Minor items, items for future agenda or delegated to clerk – time limit will apply.

**14.0 Confirm the date, time and place of next meeting:**

**14.1 Next Parish Council Meeting:** Tuesday 14<sup>th</sup> January 2020 at 7.00 pm Whitley and Eggborough CP School.

**15.0 Closure of meeting:**

**15.1 Chairman to close meeting.**

John Hunter,  
Whitley Parish Clerk/RFO  
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