

# Whitley Parish Council

## Agenda for the Meeting to be held on 20/11/2018

### At Whitley & Eggborough School

#### **1.0 At 7.30pm The Chairman to welcome all present**

**2.0 Open Public Forum (OPF)** – Maximum **total** time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: [clerk4whitleypc@gmail.com](mailto:clerk4whitleypc@gmail.com) or posted to: The Clerk, 20, Blackthorn Close, Whitley, DN14 0GE **at least 10 days** before the meeting date. The decision as to what items appear on the Agenda is that of the Clerk in consultation with the Councillors.

#### **2.1 Close Public Forum and Open Parish Council meeting.**

#### **3.0 Record Councillors in attendance and sign attendance record.**

#### **4.0 Apologies for absence**

#### **5.0 Disclosure of Interest**

#### **6.0 Minutes of meeting on 09<sup>th</sup> October 2018**

**6.1** To be agreed as a true record & signed by the Chairman

#### **7.0 To receive information on the following ongoing issues and decide further action where necessary:**

**7.1 All Saints Church:** Meeting with Archdeacon & Diocesan Officers consideration of amount of donation to Kellington and Whitley PCC.

**7.2 Friends of Whitley:** Update on planning for Christmas Tree lighting event.

**7.3 Remembrance Day Service:** Update on ceremony and approval of expenditure on wreaths and plants for the War Memorial

**7.4 Village History:** Update on progress of scanning documents into archive.

#### **8.0 Correspondence received:**

(Items received and not circulated to Councillors prior to the meeting – Chairman to request details from the Clerk)

**8.1: Various Magazines:** Clerk to circulate to Councillor as per circulation list.

**9.0 Planning Matters:** To receive information concerning new applications and update on decisions from Selby District Council Planning.

**9.1 Applications received, and Decisions made:** Update on further planning applications and decisions.

## 10.0 Council Finance & Administration.

**10.1 Financial Budgets for 2019/20:** Consideration of budgets for 2019/20 in anticipation of precept request.

### 10.2 RFO Report as of 20<sup>th</sup> November 2018

Bank/Account	Income since 1 <sup>st</sup> April 2018	Expenditure since 1 <sup>st</sup> April 2018	Of which is 106 expenditure	Current Balance	Notes/Comment
Santander Deposit	230.12	3,000.00	Nil	73,292.34	Interest paid monthly
Santander Current Account (Cash Book)	14,264.85	11,197.44	4,903.45	3,894.92	No interest
<b>Total Bank Balances</b>				<b><u>77,187.26</u></b>	
<b>Less following funds:</b>					
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.		52,584.95	
Other protected funds		A19, WHS Defibrillator fund		3,144.65 355.00 <u>69.60</u> 3,569.25	
Total Protected funds				56,154.20	
PC Reserve Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		12,401.40	
<b>Total protected/reserve funds</b>				68,555.60	
<b>Balance:</b>					
<b>Unprotected funds available to the Council</b>		Current account balance + 106 Funds available to transfer		8,631.66	Includes cheques payable in 10.5

### 10.5 Accounts Payable:

Cheque No.	Payable to:	Amount: £
22336	Bedford Mowing Services	984.00
22337	B Crossdale	25.00
22338	Vision ICT	246.00
22339	Wheelie Clean Bins	75.00
22400	John Watson – Remembrance Wreath	30.00
22401	Communi Corp – subscription to Clerk and Councils Direct	100.00

### 10.6 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £
22335	K Walton – elderly Christmas gifts	450.00

## 11.0 Recreational Open Space in Whitley

**11.1 ROS and Play Areas:** Update on state of Play Areas.

### 11.2 Parks and Verges:

- Review of grass cutting and maintenance of parks and verges. Consideration of scope and frequency review for 2019, including financial and environmental impact of alternative options.
- Hedge cutting on Daffodil Park
- Litter bin for Whitley Common supplied by Selby District Council at cost of approximately £200.00.
- Condition of pavements – update from SDC
- Condition of Canal Bridge across lock.

**11.3 Repair / Maintenance of Underpass:** Consideration of options and review of cost implications.

**11.4 Whitfield Lane Bench:** Condition of the state of the bench.

**11.5 Bulb Planting:** Update of bulb planting at Daffodil Field and throughout the village.

**11.6 Community Payback Team:** Review of work carried out by Community Payback team.

**11.7 Notice Boards:** Notice board for Daffodil Park

**11.8 Other issues or matters to report:** Any concerns or maintenance issues that may need addressing in the future.

## 12.0 A19 Safety matters:

**12.1 Speed Camera Data:** State of Vehicle Activated Sign opposite George and Dragon.

**12.2 Double Yellow Lines:** Update on the progress of double yellow lining of Whitley Farm Close and feedback on discussions with Heathcote Management and Cllr Watson and Cllr McCartney.

**13.0 A.O.B.**

**13.1** Minor items, items for future agenda or delegated to clerk. – Time limit will apply

**14.0 Confirm the date, time and place of next meeting.**

**14.1 Next Parish Council Meeting:** Tuesday 20<sup>th</sup> November 2018 at 7.30pm, Whitley & Eggborough School.

**15.0 Closure of meeting.**

**15.1 Chairman to close the meeting.**

*John Hunter*

John Hunter,  
Whitley Parish Clerk/RFO  
15 November 2018