

Whitley Parish Council

Agenda for the Meeting to be held on 15/07/2025 **At Whitley and Eggborough Children's Primary School –** **Main School Hall**

1.0 The Chairman to welcome all present

2.0 Open Public Forum (OPF) - Maximum **total time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.**

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: clerk4whitleypc@gmail.com or posted to: The Clerk, 4, Grove Park, Calder Grove, Wakefield, West Yorkshire, WF4 3BZ **at least 3 days** before the meeting date. The decision as to what items appear on the agenda is that of the Clerk in consultation with the Councillors

2.1 Close Public Forum and Open Parish Council meeting.

3.0 Record Councillors in attendance.

4.0 Apologies for absence.

5.0 Disclosure of interest:

6.0 Minutes of the meetings on 17th June 2025.

- 6.1** Minutes of the Council Parish Meetings to be agreed as a true record and approved for signature by the Chairman following the meeting.

7.0 To receive information on the following ongoing issues and decide further action where necessary.

- 7.1 Fly-tipping in Whitley:** Update on approaches made to private owner of land subjected to fly-tipping.

- 7.2 Parish Record:** Adoption of Records and Retention Policy

- 7.3 Standing Orders& Financial Regulations:** Review of standing orders and Financial Regulations and adoption by Parish Council.

8.0 Correspondence received: (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

8.1 Emails and correspondence: Clerk to circulate to Councillor as per circulation list.

8.2 Social Media: summary of communication on social media platforms Facebook, Whitley Community etc.

9.0 Planning Matters: To receive information concerning new applications and update on decisions from Selby District Council Planning

9.1 Applications received, and Decisions made: Update on further planning applications and decisions.

10.0 Council Finance & Administration

10.1 RFO Report as at 15/07/2025:

Bank/Account	Income since 1 st April 2025	Expenditure since 1 st April 2025		Current Balance	Notes/Comment
Santander Deposit	13.21			15,566.76	Interest paid monthly
Santander Current Account	6,500.00	5,154.85		7,338.91	No interest
Total Bank Balances				22,905.67	
Less following funds:					
Allocated Funds		Surplus from Crossing Drainage Daffodil Field Notice Board for Templar Close		1,798.71 8,000.00 518.74	
Total Allocated funds				10,317.45	
Parish Council Bank Funds		-Future Development and facility provision –Buildings, ROS & Nature Reserve -Public Liability Insurance -Clerk Remuneration -Donations -Management costs -Repairs -Unexpected/unforeseeable expenditure.		12,589.22	
VAT due for reclaim				4,253.75	
Total Unallocated Parish Funds				16,841.97	

10.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
	G H Fillingham Contractors Ltd	1,166.40

10.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £

10.3.1 AGAR report for 2024/25: Review of Annual Internal Audit.

11.0 Recreational Open Space in Whitley:

11.1 Parks and Verges:

11.1.1 Parks & Playground Maintenance: review of park and playground maintenance and improvements.

11.1.2 Nature Reserve: Management of the nature reserve and future plans for development and maintenance of the area.

11.1.3 Community Payback Team: Update on the activities of the community payback team.

11.1.4 Verge cutting status of grass cutting to date: Management of moles in Daffodil Park.

11.2 Other issues or matters to report: Any concerns or maintenance issues that may need addressing in the future.

12.0 A19 Safety:

12.1 Update on vehicle speeding in the village and road safety issues.

13.0 A.O.B

13.1 Minor items, items for future agenda or delegated to clerk – time limit will apply.

14.0 Confirm the date, time and place of next meeting:

14.1 Next Parish Council Meeting: Tuesday 16th Sept 2025 at 7.00 pm.

15.0 Closure of meeting:

15.1 Chairman to close meeting.

John Hunter,
Whitley Parish Clerk/RFO
08/07/2025