

Whitley Parish Council

Agenda for the Meeting to be held on 22/06/2021 At Whitley and Eggborough School Annexe Building

Please maintain Social Distancing and Wear Face Masks

1.0 The Chairman to welcome all present

2.0 Open Public Forum (OPF) - Maximum **total** time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: clerk4whitleypc@gmail.com or posted to: The Clerk, 20, Blackthorn Close, Whitley, DN14 0GE **at least 3 days** before the meeting date. The decision as to what items appear on the Agenda is that of the Clerk in consultation with the Councillors

2.1 Close Public Forum and Open Parish Council meeting.

3.0 Record Councillors in attendance.

4.0 Apologies for absence.

5.0 Disclosure of interest:

6.0 Minutes of the meetings on 18th May 2021.

6.1 Minutes of Council Meetings to be agreed as a true record and approved for signature by the Chairman following the meeting.

7.0 To receive information on the following ongoing issues and decide further action where necessary.

7.1 Gale Common: update on campaign for Judicial Review of planning approval.

7.2 Whitley Underpass: initial assessment of state of underpass, actions and funding opportunities.

7.3 NYCC Parish Portal: registration with Parish Portal and uses.

7.4 Allotment Shed: Progress in quotes for allotment shed.

8.0 Correspondence received: (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

8.1 Various Magazines: Clerk to circulate to Councillor as per circulation list.

9.0 Planning Matters: To receive information concerning new applications and update on decisions from Selby District Council Planning

9.1 Applications received, and Decisions made: Update on further planning applications and decisions.

10.0 Council Finance & Administration

10.1 RFO Report as at 22/06/2021:

Bank/Account	Income since 1 st April 2021	Expenditure since 1 st April 2021	Of which is 106 expenditure	Current Balance	Notes/Comment
Santander Deposit	1.39		Nil	55,209.41	Interest paid monthly
Santander Current Account (Cash Book)	13,631.33	2,205.37	330.00	12,786.10	No interest
Total Bank Balances				67,995.51	
Less following funds:					
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.		37,148.58	
Other protected funds		Crossing		5,000.00	
Total Protected funds				42,148.58	
Parish Council Unprotected Bank Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		25,846.93	
VAT due for reclaim				114.30	
Total Unprotected Funds				25,961.23	

Review of accounts and status of VAT claims

10.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
Transfer	J White – Litter Pickers	57.90
Transfer	PrintCom2 – t/a Brian Crossdale	50.00
Transfer	J R Hunter- Clerks Salary April to June 2021	494.50
Transfer	HMRC – PAYE	123.40

10.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £

10.4 Annual Governance and Accounting Reports for 2020/21

- 10.4.1 Review of year end reports and accounts.
- 10.4.2 Confirmation of exemption from audit.
- 10.4.3 Approval of Annual Governance Statement Section 1 of AGAR.
- 10.4.4 Approval of Accounting Statement Section 2 of AGAR.
- 10.4.5 Confirmation of period for the exercise of public rights.

11.0 Recreational Open Space in Whitley:

11.1 Parks and Verges:

11.1.1 **Parks & Playground Maintenance:** review of park and playground maintenance including update on progress of the following:

- repair of Notice Boards
- Flooding in Daffodil Field quotation

11.1.2 **Management of Tree on Daffodil Park and Lee View:** review of tree management and other issues.

11.1.3 **Litter bins:** progress order of litter bins for Nature Reserve.

11.1.4 **Verge cutting:** Update on status of cutting and management of verges throughout the village.

11.2 **Other issues or matters to report:** Any concerns or maintenance issues that may need addressing in the future.

12.0 A19 Safety:

12.1 **Vehicle Activated Signs (VAS):** report on data collected from VAS on traffic movements on A19.

13.0 A.O.B

13.1 Minor items, items for future agenda or delegated to clerk – time limit will apply.

14.0 Confirm the date, time and place of next meeting:

14.1 **Next Parish Council Meeting:** Tuesday 20th July 2021 at 7.00 pm.

15.0 Closure of meeting:

15.1 **Chairman to close meeting.**

John Hunter,
Whitley Parish Clerk/RFO
16th June 2021