

# **Whitley Parish Council.**

Agenda for the Annual Parish Meeting  
to be held at **7.00pm** on 19<sup>th</sup> May 2026  
at Whitley & Eggborough Primary School.

1. The election of Chair for 2026/27:
  - 1.1. **Action Required:** Nomination, second and vote
  - 1.2. Acceptance of Office of Chair
2. The election of Vice Chair 2026/27:
  - 2.1. **Action Required:** Nomination, second and vote
3. Chairman's Report for 2025/26
4. Public Forum.- Comments and questions from members of the public

J R Hunter  
Clerk to Whitley Parish Council  
13<sup>th</sup> May 2026

# Whitley Parish Council

## Agenda for the Meeting to be held on 19/05/2026 At Whitley and Eggborough Children's Primary School – Main School Hall Start Time: 7:20 pm

### 1.0 The Chairman to welcome all present

**2.0 Open Public Forum (OPF)** - Maximum **total** time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: [clerk4whitleypc@gmail.com](mailto:clerk4whitleypc@gmail.com) or posted to: The Clerk, 4, Grove Park, Calder Grove, Wakefield, West Yorkshire, WF4 3BZ **at least 3 days** before the meeting date. The decision as to what items appear on the agenda is that of the Clerk in consultation with the Councillors

### 2.1 Close Public Forum and Open Parish Council meeting.

### 3.0 Record Councillors in attendance.

### 4.0 Apologies for absence.

### 5.0 Disclosure of interest:

### 6.0 Minutes of the meetings on 21<sup>st</sup> April 2026.

6.1 Minutes of the Council Parish Meetings to be agreed as a true record and approved for signature by the Chairman following the meeting.

### 7.0 To receive information on the following ongoing issues and decide further action where necessary.

**7.1 Harron Homes:** Consideration of the status of the planning application following the submission of the planning application for the development of 85 residential homes on Green Belt Land in Whitley. Update on communications with developers and planning officers.

**7.2 Nature Reserve:** update of plans for the management of the Nature Reserve

**7.3 Review of Newsletter:** finalisation of newsletter and arrangements for printing and distribution.

**7.4 Website Upgrade:** consideration of implementation plan for the upgrade of the Whitley Parish Council website with Vision ICT.

**8.0 Correspondence received:** (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

**8.1 Emails and correspondence:** Clerk to circulate to Councillor as per circulation list.

**8.2 Social Media:** summary of communication on social media platforms Facebook, Whitley Community etc.

**9.0 Planning Matters:** To receive information concerning new applications and update on decisions from Selby District Council Planning

**9.1 Applications received, and Decisions made:** Update on further planning applications and decisions.

## 10.0 Council Finance & Administration

### 10.1 RFO Report as at 19/05/2026:

| Bank/Account                          | Income since 1 <sup>st</sup> April 2026 | Expenditure since 1 <sup>st</sup> April 2026                                                                                                                                                                               |  | Current Balance                                      | Notes/Comment         |
|---------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------|-----------------------|
| Santander Deposit                     | 12.32                                   |                                                                                                                                                                                                                            |  | 15,722.11                                            | Interest paid monthly |
| Santander Current Account             | 6,750.00                                | 3,228.94                                                                                                                                                                                                                   |  | 16,250.21                                            | No interest           |
| <b>Total Bank Balances</b>            |                                         |                                                                                                                                                                                                                            |  | <b>31,972.32</b>                                     |                       |
| <b>Less following funds:</b>          |                                         |                                                                                                                                                                                                                            |  |                                                      |                       |
| Allocated Funds                       |                                         | Surplus from Crossing<br>Drainage Daffodil Field<br>Notice Board for Templar Close<br>CIL – Larth Close<br>Eggborough Power Fund                                                                                           |  | 1,798.71<br>8,000.00<br>518.74<br>7,067.46<br>878.00 |                       |
| Total Allocated funds                 |                                         |                                                                                                                                                                                                                            |  | 18,262.91                                            |                       |
| Parish Council Bank Funds             |                                         | -Future Development and facility provision –Buildings, ROS & Nature Reserve<br>-Public Liability Insurance<br>-Clerk Remuneration<br>-Donations<br>-Management costs<br>-Repairs<br>-Unexpected/unforeseeable expenditure. |  | 13,709.41                                            |                       |
| VAT due for reclaim                   |                                         |                                                                                                                                                                                                                            |  | 5,488.54                                             |                       |
| <b>Total Unallocated Parish Funds</b> |                                         |                                                                                                                                                                                                                            |  | <b>20,197.95</b>                                     |                       |

### 10.2 Accounts Payable:

| Cheque No. | Payable to:                    | Amount: £ |
|------------|--------------------------------|-----------|
|            | G H Fillingham Contractors Ltd | 1,320.00  |
|            | Clear Insurance                | 944.14    |
|            | Glasdon                        | 488.80    |

**10.3 Accounts Payable retrospectively:**

| <b>Cheque No.</b> | <b>Payable to:</b> | <b>Amount: £</b> |
|-------------------|--------------------|------------------|
|                   |                    |                  |

**11.0 Recreational Open Space in Whitley:**

**11.1 Parks and Verges:**

**11.1.1 Parks & Playground Maintenance:** review of park and playground maintenance.

**11.1.2 Nature Reserve:** Management of the nature reserve and future plans for development and maintenance of the area.

**11.1.3 Community Payback Team:** Update on the activities of the community payback team.

**11.1.4 Verge cutting** status of grass cutting to date: Management of moles in Daffodil Park.

**11.2 Other issues or matters to report:** Any concerns or maintenance issues that may need addressing in the future.

**12.0 A19 Safety:**

12.1 Update on vehicle speeding in the village and road safety issues.

**13.0 A.O.B**

13.1 Minor items, items for future agenda or delegated to clerk – time limit will apply.

**14.0 Confirm the date, time and place of next meeting:**

14.1 **Next Parish Council Meetings:** Tuesday 16<sup>th</sup> June 2026 at 7.00 pm.

**15.0 Closure of meeting:**

15.1 **Chairman to close meeting.**

John Hunter,  
Whitley Parish Clerk/RFO  
13/05/2026