

Whitley Parish Council

Agenda for the Virtual Meeting to be held on 19/05/2020

Parish Council Meeting held by video conferencing

1.0 The Chairman to welcome all present

2.0 **Open Public Forum (OPF)** – In the light of the Government restrictions and limitations imposed upon the Parish Council in the management of the Coronavirus epidemic members of the public are welcome to join the virtual council meeting. However, direct questions or comments to the Council will not be considered during the meeting.

Any issues or comments that any member of the public wish to be mentioned during the public forum should be brought to the attention of the Clerk to the Council prior to the meeting on 01977 277503 or clerk4whitleypc@gmail.com.

Any member of the public wishing to join the meeting should contact the Parish Clerk on 01977 277503 or clerk4whitleypc@gmail.com

2.1 Close Public Forum and Open Parish Council meeting.

3.0 Record Councillors in attendance.

4.0 Apologies for absence.

5.0 Disclosure of interest:

6.0 Minutes of the meeting on 28th April 2020

6.1 Minutes of Council Meeting to be agreed as a true record and approved for signature by the Chairman following the meeting.

7.0 To receive information on the following ongoing issues and decide further action where necessary.

7.1 **Gale Common Extraction Proposal:** Status of application and further actions of Whitley Gale Common Action Group.

7.2 **Newsletter:** update and discussion on preparation of newsletter.

8.0 **Correspondence received:** (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

8.1 **Various Magazines:** Clerk to circulate to Councillor as per circulation list.

9.0 **Planning Matters:** To receive information concerning new applications and update on decisions from Selby District Council Planning

9.1 **Applications received, and Decisions made:** Update on further planning applications and decisions.

10.0 Council Finance & Administration

10.1 RFO Report as at 14th May 2020:

Bank/Account	Income since 1 st April 2020	Expenditure since 1 st April 2020	Of which is 106 expenditure	Current Balance	Notes/Comment
Santander Deposit	37.06		Nil	72,953.15	Interest paid monthly
Santander Current Account (Cash Book)	4,500.00	2,591.34	230.00	4,040.38	No interest
Total Bank Balances				<u>76,993.53</u>	
Less following funds:					
Protected 106 funds		3 x Play areas/ROS and the Tree Lines.		50,000.45	
Other protected funds		A19, Defibrillator fund		2,644.65 <u>69.60</u> 2,714.25	
Total Protected funds					
PC Reserve Funds		Legal Action and Complaints against the Council. Future Development and Facility Provision –Buildings. Future Development and Facility Provision – ROS. Future Development and Facility Provision -Nature Reserve. Unexpected/unforeseeable expenditure.		12,401.40	
Total protected/reserve funds				65,116.10	
Balance:					
Unprotected funds available to the Council		Current account balance + 106 Funds available to transfer		<u>11,877.43</u>	Includes cheques payable in 10.2

10.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
22456	Bedford Mowing	772.40

10.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £

10.4 Annual Governance and Accountability Return (AGAR) 2019/20: receive update on the process to be adopted in the production of the year end report and agreement to the appointment of internal auditor.

11.0 Recreational Open Space in Whitley:

11.1 Parks and Verges:

11.1.1 Playground Equipment: consider quotation for painting of playground equipment

11.1.2 Playground Maintenance and Repair: consider options and recommendation in respect of repairs and maintenance of Play Areas arising from inspection report of HAGs.

11.1.3 Management of Tree on Daffodil Park and Lee View: consider quote for the cutting back of tree line.

11.1.4 Engagement with General Gardeners: consideration of the work and activities required of the garden contractors in the management of Daffodil Park.

11.2 Other issues or matters to report: Any concerns or maintenance issues that may need addressing in the future.

12.0 A19 Safety:

12.1 Purchase of additional Vehicle Activated Signs (VAS): consider quotation covering the purchase of 2 additional VAS to be deployed in the village.

12.2 Wheelie Bin Stickers: consider the purchase of additional Wheelie Bin Speed Stickers.

13.0 A.O.B

13.1 Minor items, items for future agenda or delegated to clerk – time limit will apply.

14.0 Confirm the date, time and place of next meeting:

14.1 Next Parish Council Meeting: Tuesday 16th June 2020 at 7.00 pm via Video Conference.

15.0 Closure of meeting:

15.1 Chairman to close meeting.