

Whitley Parish Council

Agenda for the Meeting to be held on 16/04/2024 At Whitley and Eggborough Children's Primary School – Main School Hall

1.0 The Chairman to welcome all present

2.0 Open Public Forum (OPF) - Maximum **total** time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: clerk4whitleypc@gmail.com or posted to: The Clerk, 4, Grove Park, Calder Grove, Wakefield, West Yorkshire, WF4 3BZ **at least 3 days** before the meeting date. The decision as to what items appear on the Agenda is that of the Clerk in consultation with the Councillors

2.1 Close Public Forum and Open Parish Council meeting.

3.0 Record Councillors in attendance.

4.0 Apologies for absence.

5.0 Disclosure of interest:

6.0 Minutes of the meetings on 19th March 2024.

- 6.1 Minutes of Council Annual and Parish Meetings to be agreed as a true record and approved for signature by the Chairman following the meeting.

7.0 To receive information on the following ongoing issues and decide further action where necessary.

- 7.1 **HGV Movements on Gravel Hill:** progress on the management of HGV movements in and around Gravel Hill Lane.

- 7.2 **Daffodil Park Drainage:** Consideration of options in the management of drainage within Daffodil Park.

- 7.3 **Zebra Crossing A19 Silver Street:** consideration of request from a resident for the provision of a pedestrian crossing at Silver Street.

- 7.4 **Assets of Community Interest:** consideration of the registration of assets of community interest within the Whitley Parish.

7.5 Grants & Donations: Identification of sources of grant funding and donations and determination of projects and initiatives within the village to which the sums raised could be allocated.

7.6 Council Meetings: Approval of the dates of Parish Council meetings for 2024/25

8.0 Correspondence received: (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

8.1 Emails and correspondence: Clerk to circulate to Councillor as per circulation list.

8.2 Social Media: summary of communication on social media platforms Facebook, Whitley Community etc.

9.0 Planning Matters: To receive information concerning new applications and update on decisions from Selby District Council Planning

9.1 Applications received, and Decisions made: Update on further planning applications and decisions.

10.0 Council Finance & Administration

10.1 RFO Report as at 19/03/2024:

Bank/Account	Income since 1 st April 2024	Expenditure since 1 st April 2024		Current Balance	Notes/Comment
Santander Deposit	0.00			15,392.48	Interest paid monthly
Santander Current Account (Cash Book)		448.00		1,340.17	No interest
Total Bank Balances				16,732.62	
Less following funds:					
Allocated Funds		Surplus from Crossing Drainage Daffodil Field		1,798.71 8,000.00	
Total Allocated funds				9,798.71	
Parish Council Bank Funds		-Future Development and facility provision –Buildings, ROS & Nature Reserve -Public Liability Insurance -Clerk Remuneration -Donations -Management costs -Repairs -Unexpected/unforeseeable expenditure.		6,933.91	
VAT due for reclaim				2,601.61.	
Total Unallocated Parish Funds				9,535.52	

Review of cash flow & VAT

10.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
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22570	Yorkshire Local Council Association	448.00

10.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £

11.0 Recreational Open Space in Whitley:

11.1 Parks and Verges:

11.1.1 Parks & Playground Maintenance: review of park and playground maintenance and improvements.

11.1.2 Daffodil Park: Condition of grass following grass cut.

11.1.3 Community Payback Team: Update on the activities of the community payback team.

11.1.4 Community Litter Pick: arrangements for timing and logistics of community litter pick.

11.1.5 Memorial Bench: update on the installation of the memorial bench.

11.1.6 Verge cutting status of verge cutting & plan for the season.

11.2 Other issues or matters to report: Any concerns or maintenance issues that may need addressing in the future.

12.0 A19 Safety:

12.1 Update on vehicle speeds in the village and review of data collected from VAS. Increase in the volumes of traffic passing through the village as a result of roadworks on A1 at Darrington.

13.0 A.O.B

13.1 Minor items, items for future agenda or delegated to clerk – time limit will apply.

14.0 Confirm the date, time and place of next meeting:

14.1 Next Parish Council Meeting: Tuesday 21st May 2024 at 7.00 pm.

15.0 Closure of meeting:

15.1 Chairman to close meeting.

John Hunter,
Whitley Parish Clerk/RFO
09/04/2024